



Warrumbungle Shire Council

Council meeting

Thursday, 18 April 2013

**to be held at the Council Chambers,
Coolah**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Rebecca Ryan (Director Corporate Services)

Kevin Tighe (Director Technical Services)

Tony Meppem (Director Environmental &
Community Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGL

Ordinary Meeting – 18 April 2013

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 18 April 2013 at the Council Chambers, Coolah commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest
Pecuniary Interest
Non Pecuniary Conflict of Interest

Mayoral Minute

Reports

Questions and Matters of Concern

.....
STEVE LOANE
GENERAL MANAGER

WARRUMBUNGL SHIRE COUNCIL

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Item 1 Minutes of Ordinary Council Meeting – 21 March 2013

Division: Executive Services

Management Area: Governance

Author: Manager Administration & Customer Service
– Sally Morris

CSP Key Focus Area: Local Governance and Finance

Priority / Strategy: GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

File Ref: **Function:** Corporate Management **Activity:** Council meetings

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate Services (Rebecca Ryan), Director Technical Services (Kevin Tighe) and Director Environmental & Community Services (Tony Meppem).

In attendance: Manager Administration & Customer Service (S Morris) (minutes) and Corporate Services Administration Officer (Kobie Francis) (Ipad support).

10.03am

Forum

Virginia Birks addressed the meeting regarding Development Application No. 20/1213
Provided additional information re DA.

10.12am

Presentations

Staff Excellence in Achievement Award (first quarterly award 2013) presented to Maree Thompson by the Mayor.

Award Certificate presented to Glennis Mangan by Bob Freebairn for leadership and management of the Warrumbungle Bush Fire Recovery Centre.

10.18am

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 21 February 2013

268/1213 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 21 February 2013 be endorsed.

Coe/Capel
The motion was carried

Item 2 Responses to Questions from last meeting

Received

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Item 3 Minutes of Local Emergency Management Committee Meeting – 17 January 2013

269/1213 RESOLVED that:

1. Council notes the minutes from the Local Emergency Management Committee held on 17 January 2013 at Coonabarabran.
2. That a Recovery Committee be formed.

Schmidt/R Sullivan
The motion was carried

Item 4 Minutes of Local Emergency Management Committee Meeting – 18 February 2013

270/1213 RESOLVED that Council notes the minutes from the Local Emergency Management Committee held on 18 February 2013 at Coonabarabran.

Schmidt/R Sullivan
The motion was carried

Item 5 Minutes of Robertson Oval Advisory Committee Meeting – 20 February 2013

271/1213 RESOLVED that:

1. Council accept the minutes from the Robertson Oval Advisory Committee meeting held on 20 February 2013 at Dunedoo.
2. That a site plan of the Robertson Oval complex is prepared by Council that outlines existing facilities including playing fields, roads and general infrastructure and property boundaries.

Coe/C Sullivan
The motion was carried

Item 6 Minutes of Traffic Advisory Committee Meeting held on 28 February 2013

272/1213 RESOLVED

1. That Council accepts the Minutes of the Traffic Advisory Meeting held on 28 February 2013 at Coonabarabran.
2. That an advance warning sign, 'Truck Turning' be installed on northern and southern approaches to Silo turnoff on Baradine Road, which is to be positioned in accordance with Australian Standard AS1742.2.
3. That request by St Michael's School to close Merrygoen Street between Yarrow Street and Tucklan Street and, Yarrow Street between Merrygoen Street and Tallawang Street on 5 May 2013 from 11.00 am to 2.30 pm be approved subject to compliance with RMS Guidelines and Council's Road Closure Policy.
4. That the Committee meet with the owner of the property at the Old Coolah Saleyards to discuss concerns and refer the matter to the March 2013 meeting.
5. That the section of Castlereagh Highway within Warrumbungle Shire between Gilgandra and Mendooran be assessed for use by AB Triples.
6. That
 - (i) Council staff and available Committee members inform the Chamber of Commerce regarding the development of a Traffic Control Plan for the Bunny Bazaar event on 30 March 2013 **FURTHER** that when the Traffic Control Plan has been developed it is to be forwarded to the Committee members.
 - (ii) Council's Manager Asset & Design to gain approval from RMS to have the Over Dimension Route gazetted as a B Double Route for the duration of the Bunny Bazaar

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event on 30 March 2013. It was noted that the approval is to come from the RMS Traffic Operations Manager.

7. That request by North West Equestrian Expo to close Reservoir Street on the 1 and 2 June 2013 between 9.30 am and 2.30 pm, for the purpose of conducting a Cross Country Event, be approved subject to development of a Traffic Control Plan and compliance with Council's Road Closure Policy and Guidelines **FURTHER** that the Committee engage the North West Equestrian Expo to discuss 'no go' areas for horses. This includes Nelson Street and Edwards Street, riders should instead use the off-road tracks.
8. That request by Coonabarabran Pony Club to close Reservoir Street on Sunday, 21 April 2013 between 9.30 am and 3.00 pm, for the purpose of conducting a One Day Event, be approved subject to compliance with Council's Road Closure Policy and Guidelines.
9. That the proposal to limit truck parking in Crane Street is withdrawn as it was deemed unnecessary after liaising with local businesses in Crane Street.
10. That request by Warrumbungle Wheelers Incorporated to conduct a recreational Bike Ride Event on River Road and a Time Trial Race on Timor Road on the 6 and 7 April 2013 be approved subject to the race event being advertised in the local paper, a police permit obtained for the race, a traffic control plan is signed off by authorised persons and that the event complies with NSW Guidelines for Bicycle Road Races, and Traffic and Transport Management for Special Events.
11. That the Traffic Advisory Committee meeting scheduled for Thursday, 28 March 2013 be rescheduled to Wednesday, 27 March 2013, Ms Sharon Grierson of RMS to attend the meeting on behalf of Jackie Barry.

Clancy/Todd
The motion was carried

Item 7 Minutes Bushfire Appeal Advisory Panel – 7 March 2013

273/1213 RESOLVED that Council endorse the recommendations of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting being that the Advisory Panel allow the Mayor's fund to accept tied donations where the purpose of the donation agrees with the requirements of the Public Fund Rules and Guiding Principles; and **FURTHERMORE** that funding accepted under tied donations be used for the purpose specified by the donor and the expenditure of such funds not require further Advisory Panel approval.

Schmidt/Capel
The motion was carried

Item 8 Report from Human Resources

Received.

Item 9 First Annual Conference of Local Government NSW

274/1213 RESOLVED that the Mayor, General Manager, two Councillors attend the first annual conference of Local Government NSW Conference, **FURTHERMORE** that all transport, transfers, accommodation and meals be provided as per the policy.

Clancy/Todd
The motion was carried

Item 10 Brick Bats and Bouquets

Received.

Item 11 Pecuniary Interest Returns

Received.

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Item 12 Community Consultation Meetings April 2013

275/1213 RESOLVED that Council conduct the first of the 2013 Community Consultation meetings inviting community feedback on the following dates and venues from 5.30pm-7.00pm as per the following schedule:

Monday 8 April	Mendooran	Mendooran Hall
Tuesday 9 April	Baradine	Baradine RTC
Wednesday 10 April	Coonabarabran	Coonabarabran Council Chambers
Monday 29 April	Dunedoo	Dunedoo Multipurpose Building
Tuesday 30 April	Coolah	Coolah Council Chambers
Wednesday 1 May	Binnaway	Binnaway Town Hall

Schmidt/Capel
The motion was carried

Item 13 Privacy Management Plan

276/1213 RESOLVED that Council:

1. Adopt the new Model Privacy Management Plan
2. Provide a copy of the updated Privacy Management Plan to the Privacy Commissioner.

Schmidt/Clancy
The motion was carried

Item 14 Meetings attended on 27 February 2013

Received.

10.38am

277/1213 RESOLVED that Item 30 regarding DA 20/1213 be brought forward for consideration at this time.

Clancy/Schmidt
The motion was carried

Item 30 Rescission Motion Item 39 (February 2013) Development Application 20/1213

278/1213 A motion was moved by Councillor Clancy seconded by Councillor Andrews that the following resolution of Council be rescinded:

Minute number 252/1213 'that pursuant to section 80 of the Environmental Planning and Assessment Act 1979 Council refuse Development Application 20/1213 for the subdivision of Lot 36 DP 705202 into two lots for the following reasons;

- 1) The Right of Carriageway over adjoining land does not provide sufficient access for the operation of an intensive agriculture operation.
- 2) The application has not successfully demonstrated that the land can be operated as a viable agricultural operation.
- 3) The application has not demonstrated that an adequate and legal supply of water for irrigation is available
- 4) There is a lack of comprehensive soils information particularly to justify the suitability of the site for a permanent planting
- 5) The development does not meet the objectives of the Rural 1 (a) zone as it will create the fragmented and isolated development of rural land
- 6) The property access road is not able to comply with section 4.1.3 (2) of 'Planning for Bushfire Protection 2006'.

The motion was put and lost.

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Councillors Clancy, Andrews and Todd voted in favour of the motion to rescind Resolution 252/1213.

Councillors R Sullivan, Schmidt, Coe, C Sullivan, Capel and Shinton voted against the motion to rescind the motion.

10.50am

279/1213 RESOLVED that Council resume consideration of the matters as itemised in the agenda.

Schmidt/Sullivan
The motion was carried

Item 15 Bank Reconciliation for month ending 28 February 2013

280/1213 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 28 February 2013.

Coe/Capel
The motion was carried

Item 16 Rates Report for Month ending 28 February 2013

Received.

Item 17 Investments and Term Deposits

281/1213 RESOLVED that Council accept the Investments Report for the month ending 28 February 2013.

Schmidt/R Sullivan
The motion was carried

Item 18 Water Charge Request for Write Off Assessment No. 130

282/1213 RESOLVED that Council not accede to the request from the property at Assessment No 130 to write off the Water Consumption.

Schmidt/C Sullivan
The motion was carried

283/1213 RESOLVED that notification be included when distributing rates notices regarding owner responsibility for water leaks.

R Sullivan/Schmidt
The motion was carried

Item 19 Local Aboriginal Lands Council Keeping Place

284/1213 RESOLVED that:

1. Council provides in principle support for the establishment of a Keeping Place at the Coonabarabran Visitor Information Centre
2. That Working Group made up of Council, Office for Environment and Heritage and Coonabarabran Local Aboriginal Lands Council established to progress implementation of project including development of MOU and lodgement of funding applications
3. That a design be drawn up and quotes called for the renovation of the Coonabarabran VIC to accommodate the Diprotodon Exhibition, Keeping Place and Art Space and funding applications be prepared.

Capel/R Sullivan
The motion was carried

285/1213 RESOLVED that Council investigate provision of storage for historical records retained by the Coonabarabran Family History Group.

C Sullivan/Capel
The motion was carried

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Item 20 Request to Write Off Rates and Charges

A motion was moved by Councillor R Sullivan seconded by Councillor Schmidt that Council agree to write off all Interest and Legal Fees for this assessment totalling \$3,120 and offer the owners a payment plan for the repayment of the Rates and Annual Charges outstanding totalling \$4,132.

An amendment was moved by Councillor Coe seconded by Councillor Andrews that council agree to write off the interest, legal fees, rates and annual charges totalling \$7,252.00.

The amendment was withdrawn.

286/1213 A further amendment was moved by Councillor Clancy seconded by Councillor Coe that a strong letter be forwarded to the solicitors advising that Council will not accede to the request to write off the interest, legal fees, rates or charges.

The further amendment was put and carried

The motion became the substantive motion and was put and carried.

11.30am

287/1213 RESOLVED that standing orders be suspended to break for morning tea.

Todd/R Sullivan

The motion was carried

11.50am

288/1213 RESOLVED that standing orders be resumed.

R Sullivan/Schmidt

The motion was carried

Item 21 Access to 'Glen Alvin' Via Rail Level Crossing and Right of Carriageway

289/1213 RESOLVED that Council continue to consult with ARTC regarding the existing level crossing between the properties 'Claredale', 'Pine Park', 'Ewetopia' and 'Glenveigh' and advise relevant owners on the outcome of the consultation. **FURTHER** that Councillors Coe and C Sullivan be party to those discussions.

Clancy/Capel

The motion was carried

Item 22 Council Committees – Election of Chairperson for the Local Traffic Committee.

290/1213 RESOLVED that Council elect Councillor Shinton to the position of Chairperson of the Local Traffic Committee.

R Sullivan/C Sullivan

The motion was carried

Item 23 2012 /2013 Technical Services Works Program – Road Operations & Urban Services

Received.

Item 24 Regional State of the Environment Report

291/1213 RESOLVED that Council agree to participate in the Regional State of the Environment Reporting project at a cost of \$3,000 per annum for the term of this Council.

R Sullivan/Clancy

The motion was carried

Item 25 Cobbora Coal Mine

292/1213 RESOLVED that Council note the report on progress and actions so far in making submissions to the Planning Assessment Commission and in attempting to negotiate a Voluntary Planning Agreement with Cobbora Holding Company.

Coe/Clancy

The motion was carried

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Item 26 Trial Relocation of Community Care Vehicle

293/1213 RESOLVED that Council support the implementation of a three (3) month trial of the relocation to Baradine of the vehicle formerly housed at Mendooran, and that services to Mendooran be provided through Coonabarabran, **FURTHERMORE** that the increase in Community Transport Program funding expected in 2013 be allocated to the Northern half of the shire to provide transport for non-HACC eligible, transport isolated residents to access Community Transport services.

Schmidt/R Sullivan
The motion was carried

Item 27 OOSH Policies

294/1213 RESOLVED that Council adopt the following twenty (20) policies detailed in the report regarding the Coonabarabran after School and Vacation Care service.

Relating to Health and Safety:

1. Hygiene
2. Nutrition
3. Hazardous Materials
4. Transportation
5. Animals
6. Sun Protection
7. Water Safety
8. Emergency Evacuation
9. Management of Basic First Aid
10. Management of Incident, injury and Trauma
11. Illness and Infectious Diseases
12. Immunisation
13. Dealing with Medical Conditions including Anaphylaxis, Asthma, diabetes
14. Administration of Medications
15. Child Protection

Relating to Programming:

1. Daily Routines
2. Programs
3. Inclusion and Diversity
4. Excursions
5. Videos and Films

Schmidt/Capel
The motion was carried

Item 28 Development Applications

295/1213 RESOLVED that Council note the Applications Approved, during February 2013, under Delegated Authority.

Clancy/Capel
The motion was carried

Item 29 Waste Management Strategy

296/1213 RESOLVED that Council place the draft Waste Management Strategy on public exhibition and consult with the community and relevant employees seeking feedback prior to further action. **FURTHER** that membership of Council's Waste Management Committee be increased to include all Councillors.

Clancy/Andrews
The motion was carried

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Item 30 Rescission Motion Item 39 (February 2013) Development Application 20/1213

This matter was dealt with earlier in the meeting.

QUESTIONS AND MATTERS OF CONCERN

Cr Todd

- Aerodrome Road (Coonabarabran) ramps, damaged – needs repairs
- Pilliga Pottery road – needs maintenance – review maintenance schedule
- Ipad – connectivity problems

Cr Capel

- Signs down on Coolah Creek road
- Mendooran Development meeting – no large item pick up in September – letterbox drop – DECS advised that no resident received large item pick up in September
- Mendooran Women's Day – very good day
- Increase for toilet cleaning requested at camping area – level of usage increasing
- Mendooran - Road maintenance – bitumen to the rest area to replace gravel
- B & B at Mendooran affected by road closure of Yarrow Road – sand build up in causeway – creek still flowing and sand will be removed once creek dries up.
- Mendooran Mechanics Hall kitchen needs to be investigated from health aspects
- Weeds Council – Farnell Road, weeds have returned.
- Unmanned pools – to be investigated – use of swipe cards
- GM advised that this is being investigated
- Praise for manning of the tip.

Cr Andrews

- Induction of volunteers

Cr C Sullivan

- Request that General Manager provide an update on mine for Dunedoo residents at community consultation meeting or on radio.
- Slow replies to letters including emails following receipt acknowledgement
 - Enquiry regarding broken water pipe
 - Injury to rate payers – footpath injuries
 - Septic tank and absorption – letters
- Mendooran – key for Hall to remain in local hands.
- Railway road is in need of grade
- Dunedoo pool needs repairs
- Library – attendance at 2 meetings. Advised that Minutes are sufficient for Council's information
- MPS requiring a couple of fixed bins in front of MPS (Hospital) in Digilah Street at Dunedoo.

Cr Coe

- Spoke regarding his report on Castlereagh Macquarie County Council meeting. Retiring staff members will not be replaced.
- Stock crossing highway – white lines along highway edge cause a problem for cattle/sheep. Request for break in continual white line on edges of road to permit property owners to move stock across road in a specific area.
- (Refer to Traffic Committee for consideration)
- Orana Road river crossing. Could Council rebuild similar structure? DTS advised that Council needs to meet the requirements of Fisheries Department guidelines. Suggested that Council submit plan of proposed structure to Fisheries for determination and guidance on requirements.

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Cr Clancy

- Legal opinion on purchase of medical centre – new intentions expressed to council.
- Request for Activity report on Warrumbungle quarry operations.
- Extension to our cycleways – any update from RMS regarding funding. Review of bike plan – when may that take place.
- Traffic management for Bunny Bazaar – traffic control plans submitted with some changes required. DTS advised that Pedestrian barriers to be placed so crossing of street is at intersections.

Cr Schmidt

- Enquiry as to legal status that fluoride is in drinking water. Do we need to notify members of the public? DTS informed the meeting that Council advertised intention to fluoridate. Should Council have notified commencement of fluoridation? DTS to investigate this matter.
- Water supplies – plans and locations of water pipes and sewerage pipes – mapping of those pipes is required. Matter to be investigated.
- Update on RV friendly shire wide and dump sites.
- Offended by Cr Clancy personal attack of DECS and Councillor Chris Sullivan

Cr R Sullivan

- Girl Guide Hall.
- Thank you to those who organised the official opening of new council chambers – great event.

1.31pm

297/1213 RESOLVED that

- (a) that Council go into closed committee to consider business relating to Tenders for casual hire of trucks and various items of plant
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) (c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Todd/Capel
The motion was carried

1.33 pm

298/1213 RESOLVED Council move out of closed Council and into open Council.

Capel/Todd
The motion was carried

The General Manager announced the following resolution to the general meeting.

Item 1C Tenders for Casual Hire of Trucks and Various Items of Plant – Revised List of Contractors

299/1213 RESOLVED that the revised list of tendered rates for casual plant hire for the period 1 March 2013 to 28 February 2014 under the hourly rate schedule be accepted as follows:

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Schedule 1.0 - Hourly Rate Plant Schedule

Contractor	Plant Type	Tendered Plant Rate		
		"A" Rate	"A1" Rate	"C" Rate
Castlereagh Hire Pty Ltd	Roller Self Prop Rubber Tyre	\$88.00	\$105.00	\$55.00
Castlereagh Hire Pty Ltd	Roller Self Prop Rubber Tyre	\$88.00	\$105.00	\$55.00
CW Hall Earthmoving Pty Ltd	Roller Smooth Drum Vibrating	\$110.00	\$115.00	\$0.00
DAPS Woodchipping	Wood Chipper	\$0.00	\$0.00	\$60.00
David Arts Earthmoving	Excavator-Komatsu Class 20	\$160.01		
David Arts Earthmoving	Excavator-Kobelco Class7.5	\$116.60		
David Arts Earthmoving	Bulldozer – Dressta CI D07	\$253.00		
DC & KM Canham	Loader Track	\$130.00	\$0.00	\$0.00
Dubbo Traffic Control	Jet Patcher	\$150.00	\$180.00	
HS & HL Bowman Contracting P/L	Grader	\$165.00	\$0.00	\$0.00
HS & HL Bowman Contracting P/L	Grader	\$175.00	\$0.00	\$0.00
HS & HL Bowman Contracting P/L	Roller Multi Tyred Multipac	\$110.00	\$0.00	\$0.00
HS & HL Bowman Contracting P/L	Roller	\$110.00	\$0.00	\$0.00
IRCB Pty Ltd	Backhoe	\$117.00	\$130.00	\$94.00
IRCB Pty Ltd	Loader Front End	\$128.50	\$140.50	\$105.50
Jack's Hire Service Pty Ltd	Cherry Picker	\$0.00	\$283.00	\$0.00
Jack's Hire Service Pty Ltd	Excavator & Bobcat	\$0.00	\$360.00	\$0.00
Jack's Hire Service Pty Ltd	Message Board Solar	\$0.00	\$120.00	\$0.00
Jack's Hire Service Pty Ltd	Message Board Solar	\$0.00	\$120.00	\$0.00
Jack's Hire Service Pty Ltd	Traffic Lights Solar	\$0.00	\$156.00	\$78.00
Jack's Hire Service Pty Ltd	Traffic Lights Solar	\$0.00	\$156.00	\$78.00
Jack's Hire Service Pty Ltd	Traffic Lights Solar	\$0.00	\$156.00	\$78.00
Jack's Hire Service Pty Ltd	Traffic Lights Solar	\$0.00	\$156.00	\$78.00
Jack's Hire Service Pty Ltd	Traffic Lights Solar	\$0.00	\$156.00	\$78.00
Jack's Hire Service Pty Ltd	Traffic Lights Solar	\$0.00	\$156.00	\$78.00
Jack's Hire Service Pty Ltd	Traffic Lights Solar	\$0.00	\$156.00	\$78.00
Jack's Hire Service Pty Ltd	Loader Mini	\$0.00	\$340.00	\$0.00
Lewis Underground Services P/L	Backhoe FEL	\$110.00	\$110.00	\$0.00
M & I Plant Hire	Roller Smooth	\$110.00	\$0.00	\$0.00
NJ Contracting Services Pty Ltd	Crane	\$150.00	\$180.00	\$0.00
Russell's Earthmoving Pty Ltd	Bulldozer	\$187.00	\$220.00	\$0.00
Russell's Earthmoving Pty Ltd	Excavator - Tiltbucket	\$143.00	\$176.00	\$0.00
Russell's Earthmoving Pty Ltd	Excavator – Hyd Hammer	\$38.50	\$38.50	\$0.00
Russell's Earthmoving Pty Ltd	Bulldozer	\$137.50	\$155.00	\$0.00
Semmlers Sand & Gravel	Excavator	\$160.00	\$175.00	\$0.00
Semmlers Sand & Gravel	Loader	\$150.00	\$165.00	\$0.00
Semmlers Sand & Gravel	Backhoe	\$110.00	\$125.00	\$0.00
Semmlers Sand & Gravel	Grader	\$110.00	\$125.00	\$0.00
Coates Hire Operations Pty Ltd	Various Plant & Machinery	Refer Sched of Rate for Dry Hire		
Conplant Pty Ltd	Various Rollers	Refer Sched of Rate for Dry Hire		
Universal Mobile Tower Hire	Various Cherry Pickers	Refer Schedule of rates		
Max Hire Pty Ltd	Various Plant & Machinery	Refer Sched of Rate for Dry Hire		
Rollers Australia Pty Ltd	Various Rollers	Refer Schedule of Rates		

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Notes on Rates

- A Rate – Wet hire rate applicable for operating weekdays.
- A1 Rate – Wet hire rate applicable for operating weekends.
- B Rate – Rate applicable for traveling.
- C Rate – Dry hire rate.

Capel/Andrews
The motion was carried

There being no further business the meeting closed at 1.35pm.

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CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 21 March 2013 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

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Item 2 Minutes of Traffic Advisory Committee Meeting held on 4 April 2013

Division:	Technical Services	
Management Area:	Technical Services Management	
Author:	PA to Director Technical Services – Tracy Cain	
CSP Key Focus Area:	Public Infrastructure and Services	
Priority / Strategy:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.	
File Ref:	Function: Roads	Activity: Traffic Advisory Committee

Mr Kevin Tighe introduced Mayor, Peter Shinton to the committee. It was advised that Cr Fred Clancy had resigned from the committee and that Mayor, Peter Shinton would be the Councillor Representative.

Mayor, Peter Shinton assumed the Chair.

PRESENT: Cr Peter Shinton (Chair), Mr Kevin Tighe (Director Technical Services), Sergeant Peter Trow (NSW Police), Ms Sharon Grierson (RMS), Mr Colin Harper (Community).

In Attendance: T Cain (Minutes)

APOLOGIES: Ms Jackie Barry (RMS).

CONFIRMATION OF MINUTES:

42/1213 RECOMMENDED that the minutes of the meeting held on Thursday, 28 February 2013 be confirmed.

Harper/Trow

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Caravan Park service sign in Dunedoo – refer to RMS.
- Modification of Over Dimension Route in Coonabarabran to prevent over dimension parking in Edwards Street. It was noted that RMS appear to have rejected the concept of using gazette notice to prevent over dimension vehicles parking in Edwards Street. More negotiation to be had with RMS, highlighting the issue of safety, width of the street and night time parking. Council to consider linemarking or signposting OD parking area in Edwards Street. No vehicles over 2.5 metres in Edwards Street from John to Namoi Streets.
- School Bus Parking at Mendooran Central School – Council and RMS to consult on preparing a design for the school bus parking area in front of the school.
- Anzac Day Ceremonies – Development of improved Traffic Management Plans prior to 2013 Anzac Day Ceremonies. Revised Traffic Management Plan to be forwarded to RMS and brought back to November 2012 Traffic Committee meeting.
- Final Design Plan for Intersection at Cunningham Street and Campbell Street, Coolah – Council to forward final plan to RMS for approval and lodge a funding submission under the Minor Facilities Grant. Final plan is still under consultation.

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- Design Plan for Traffic Calming in Bandulla Street, Mendooran – lodgement of the design plan and additional information for traffic calming devices to be brought back to the 26/07/12 meeting for further consideration by the Traffic Committee.
- Incorrect installation and location of 'Exhaust Brake' sign on Newell Highway – RMS to investigate.
- Installation of 'No B Double' signage – Erection of advisory signs to be arranged with RMS. Signs to be located underneath 'Wide Load' sign, and post to be changed to withhold additional weight / size.
- Assessment of Traffic Management at Nullen Rest Area on Golden Highway – Council to reopen the access off Black Stump Way subject to installation of 'No Parking' signs north and south of the access on the eastern side.
- 50 kph speed zone signs in Neilrex – 'End Zone' signs to be erected on the back of existing signs.
- Letter to be forwarded to RMS regarding unbroken lines on the northbound approach to Jack Halls Creek on the Newell Highway.
- Council to upgrade road approaches to the new cattle grid located on Caigan Road, including road widening, removal of existing grid and restoration of site.
- MR334 – RMS to be requested to install advance signs on MR334 on the northern side of Caigan Road warning of the intersection.
- RMS to be requested to install signs on both northern and southern approaches warning of turning traffic at Caigan Road.
- Binnia Street, Coolah – Concerns about speeding vehicles. Council to investigate traffic count data and relocate speed trailer to area of concern.
- Proposed Plan for Intersection of John Street and Edwards Street – Changes be made to existing proposed intersection at John Street and Edwards Street by removing the centre line relocation and extending the blisters on the pedestrian crossing south of the intersection.
- Request to Relocate 70 kph Speed Limit Sign on Northern Approach to Coonabarabran – Council write to RMS with a proposal to relocate the 50 kph speed zone located on the Newell Highway further north to the first intersection of Crane Street, Coonabarabran.
- Requirement for Sign Posting of 'Bus Zone' area in Neilson Park – Investigation of Council minutes for initial implementation of bus zone area.
- Installation of Reassurance Sign on Vinegaroy Road – 'Dubbo to Coolah'. Council write to RMS regarding the installation of a 'Reassurance' sign on Vinegaroy Road north of the Golden Highway intersection.
- Committee to meet with property owner at Old Coolah Saleyards to discuss traffic and truck parking concerns when accessing Old Coolah Saleyards via Binnia Street, Coolah. Matter to be referred to March 2013 meeting.
- Replacement of 'No Stopping' sign on the corner of John and Edwards Streets with a larger more noticeable sign.

Debrief on Traffic Management for 2013 Easter Bunny Bazaar

The following items were raised in relation to traffic management for the Easter Bunny Bazaar held in Coonabarabran on Saturday, 30 March 2013.

- Confirmation from Police that the Bunny Bazaar went very well.
- RMS advised there were issues with internal traffic – sub detour in Cassilis Street. Additional 'Detour' signs to be erected for next year's event.
- Proposal that all the stalls be set up in John Street for the 2014 event.
- Jumping Castle to be relocated to front of Post Office in John Street.
- Letter of complaint in Coonabarabran Times from local business owner advising loss of meals due to traffic diversion.
- Noted that crowd had decreased from previous years.
- Costings in relation to traffic control and the benefits to be discussed at Council level.
- Consultation with Organising Committee to be conducted six months prior to event.

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AGENDA ITEMS

- a) Request for Closure of Renshaw Street, Binnaway for 150 Year Back to Binnaway Weekend Event on 5 May 2013

43/1213 RECOMMENDED that request to close Renshaw Street between Bullinda Street and Yarran Street on Sunday, 5 May 2013 between 9.00 am and 11.30 am for the 150 Year Back to Binnaway Weekend Event be approved subject to lodgement of relevant and current documentation, compliance with RMS Guidelines and Council's Road Closure Policy.

Trow/Grierson

Events Form

RMS advised that a number of Council's utilise an Events Form whereby organisations complete the standard form and attach the relevant current documentation six months prior to the event. This practice enables the committee and organisation to conduct a debrief before and after the event. RMS to provide Council with a proforma document.

- b) Campervan and Motorhome Club of Australia (CMCA) – Expression of Interest for Installation of a Dump Point in the Warrumbungle Shire Area

Council to seek further information from RMS on the erection of 'Dump Point' direction signs on State Highways.

- c) Request for Change of Date for Traffic Advisory Committee Meeting to Wednesday, 23 October 2013

Request to change the date for the Traffic Advisory Committee meeting to Wednesday, 23 October 2013 was withdrawn. No further action required.

- d) Siding Spring Observatory – Request to Erect Advertising Banners on Street Lights and Across John Street for Open Day on 5 October 2013

44/1213 RECOMMENDED that Concept Plan submitted by Siding Spring Observatory to erect advertising banners on street lights and across John Street for Open Day on 5 October 2013 be referred to RMS for information and approval **FURTHER** that Council conduct an inspection on the proposed locations and infrastructure.

Grierson/Trow

- e) RSO Monthly Report – February 2013

The following items of interest were raised:

- Speed Advisory Sign Trailer Program at Coolah, Dunedoo, Mendooran and Coonabarabran. Information to be provided to Technical Services.
- Council to participate in 'Free Cuppa' Campaign next year.
- Speed Reduction Program on Mendooran Road – Council has plotted the 27 Mendooran Road crashes on a map. Speed and fatigue feature in the statistics.

RSO Monthly Report for February 2013 was received and noted.

GENERAL BUSINESS

Update on Safety Meeting at Dunedoo Central School on 11 April 2013

A meeting is to be held at the Dunedoo Central School on Thursday, 11 April 2013 with RMS and School P&C Representatives to discuss child pedestrian safety concerns. RMS advise that the School have requested installation of a children's crossing and engagement of a Crossing Supervisor. Consultation and assessment required to determine location of supervised crossing, movement of students, buses arrival / departure, installation of 'No Stopping' / 'No Parking' signage.

The following matters were raised without Resolution:

- Coonabarabran Primary School – School staff stopping vehicles at pedestrian crossing to allow children to cross the road safely. Advised by RMS and Police that

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staff are not authorised to undertake this activity. Flags to be displayed at pedestrian crossing.

- North West Equestrian Expo – Refer to Recommendation No 37/1213 of Traffic Advisory Committee meeting held on 28 February 2013. Concerns raised regarding riders using designated off road tracks particularly at night. Determined that horses be escorted by two vehicles (one in front and behind) via Nelson Street and Edwards Street.
- Customer parking in front of Coonabarabran NAB – Designated 1 hour parking area. Business owner currently taking up two car spaces and parking longer than one hour. Police to investigate the matter.

There being no further business the meeting closed at 11.40 am.

The next meeting is to be held on Wednesday, 24 April 2013 commencing 10.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 4 April 2013 at Coonabarabran.
2. That request to close Renshaw Street between Bullinda Street and Yarran Street on Sunday, 5 May 2013 between 9.00 am and 11.30 am for the 150 Year Back to Binnaway Weekend Event be approved subject to lodgement of relevant and current documentation, compliance with RMS Guidelines and Council's Road Closure Policy.
3. That Concept Plan submitted by Siding Spring Observatory to erect advertising banners on street lights and across John Street for Open Day on 5 October 2013 be referred to RMS for information and approval **FURTHER** that Council conduct an inspection on the proposed locations and infrastructure.

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Item 3 Minutes of Consultative Advisory Committee Meeting – 13 March 2013

Division: Executive Services

Management Area: Human Resources

Authors: Manager Human Resources – Val Kearnes

CSP Key Focus Area: Local Governance and Finance

Priority / Strategy: GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

File Ref: **Function:** Committee Meetings **Activity:** Personnel

PRESENT: R. Carlyle (Acting Chairperson), D Smith, B Smith, M. Marks, S Loane, T. Cain (Phone)

NON MEMBERS: Val Kearnes

APOLOGIES: J. O'Malley

Rachael Carlyle elected as Acting Chairperson, current Chairperson resigned from Council in December 2012.

B. Smith/T. Cain

CONFIRMATION OF MINUTES:

RECOMMENDED that the Minutes of the Consultative Committee meeting held on November 8, 2012 be endorsed.

T. Cain/M Marks

BUSINESS ARISING

- Constitution of Consultative Committee. Meeting with General Manager not yet undertaken. Correspondence regarding the matter of non union members being able to sit on Committee and result from Arbitration hearing yet to be received by General Manager. Meeting to be held off until this is received.
- Training and Development Policy. Committee requested the policy be clarified. Requests that HR defines training against professional development before being presented to Committee again.

Consensus

AGENDA ITEMS

- Committee agreed that majority of staff keen for random alcohol and drug testing programme to commence. Policy to be incorporated with the procedure and re submitted to Committee.
- New position of Technical Officer. Committee members to be issued with Competency document for this position along with Position Description and Form 19 for their approval before next meeting. All members to sign an agreement which will accompany documents.

Consensus

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OTHER BUSINESS

- Committee members discussed the Low Loader Position which has been temporarily transferred to being supervised by the Supervisor of Mechanics at Coolah. This is a short term arrangement which is being trialled only. General Manager stated he disagree with this current arrangement.
- Ben Smith discussed the On Call arrangement within the water services. Some employees on this arrangement but new employees not offered the arrangement of ½ On Call being paid weekly but On Call with phone every second week. Staff who are not on this agreement wish to be included. Discussions regarding the costs involved to Council and General Manager stated this matter was under review with MANEX.
- Discussion regarding staff who are in phone book and phone rental costs paid by Council will also be under review by MANEX.
- Steve Loane thanked all staff for all their work during the recent fire and asked if the unions had any issues regarding the staff work arrangements. Mr Loane to be advised if unions had any issued.

Meeting closed: 10.25 am, Next meeting June 2013, exact date to be set.

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CHAIRMAN

RECOMMENDATION

That Council notes the minutes from the Consultative Advisory Committee meeting held on 13 March 2013 at Coolah.

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

Item 4 Minutes of the Audit and Risk Management Committee Meeting – 13 March 2013

Division: Corporate Services

Management Area: Corporate Management

Author: Director Corporate Services – Rebecca Ryan

CSP Key Focus Area: Local Governance and Finance

Priority / Strategy: GF4 Ensure that Council's governance, practices, policies and procedures respond effectively to the long-term goals of the Community Strategic plan.

File Ref: **Function:** Emergency Services **Activity:** Planning

PRESENT: Andrew Fletcher (Chair), David Honner, Peter Shinton (Mayor)

ATTENDING: Steve Loane (General Manager), Rebecca Ryan (Director Corporate Services), Stefan Murru (Chief Financial Officer), Jeff Shanks and Elizabeth Walker-Manson (Morse Group).

The Chair welcomed everyone to the ARMC meeting

1. MINUTES

RESOLVED that the minutes of the ARMC meeting held on Monday 8 October 2012 be adopted.
P Shinton / D Honner

2. PROCUREMENT CONTRACTS AND DLG HEALTH CHECKS

Chief Financial Officer presented items requested from last meeting and the WSC Quarterly Budget Review Financial Statement as presented to February Council meeting. Noting;

- that two (2) items remain outstanding on Action List being; the number of orders whose creation date was later than the invoice date for the last financial year or 12 months and the number of contract where the original contract value was exceeded date for the last financial year 12 months. For each contract that exceeded the original value the number of variations and approval process.

- Checking of procurement process.

- DLG Financial Health Check Ratios.

- TCorp Report benchmarking Councils financial sustainability remains in draft and will be available for next ARMC meeting.

RESOLVED that the items pending and actions completed for action list be noted and report from Chief Financial Officer be commended and noted.

D Honner / P Shinton

3. WORKERS COMPENSATION REPORT

The General Manager presented Statewide audit and Workers Compensation claims history Report prepared by WSC HR department.

RESOLVED that the Workers Compensation Report and discussion be noted

P Shinton / D Honner

WARRUMBUNGL SHIRE COUNCIL

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4. STAFF TURNOVER REPORT

The General Manager presented staff turnover report prepared by WSC HR department.
RESOLVED that the Staff Turnover Report and discussion be noted

D Honner / P Shinton

5. INTERNAL AUDIT MANAGEMENT LETTER DECEMBER 2012

Morse Group and General Manager reviewed report with ARMC and recommendations from onsite visit conducted in November 2012.

RESOLVED that the information from the Internal Audit Report be noted and Action List be updated.

P Shinton / D Honner

GENERAL BUSINESS

6. OROC INTERNAL AUDIT GROUP

The General Manager raised the issue of some Council's questioning the benefits of the Internal Audit function and cooperative arrangements. The review of ARMC will be raised at an OROC meeting to be convened in the near future. In addition, a discussion paper written by Chairman will be reissued to ARMC members and GM's on opportunities for OROC to work together and share resources such as IT Networks and Software.

7. ARMC MEETING FREQUENCY

Proposal from Chairman that meeting frequency be trialled as three (3) meetings for 2013 being March, August and November. Charter does allow for additional meetings at ARMC discretion.
RESOLVED that ARMC trial the frequency of meeting for 2013 to three (3) meetings.

P Shinton / D Honner

8. ARMC Review of Internal Audit Services

Chairman distributed a survey for GM's and Councils to complete.

RESOLVED that ARMC questionnaire is completed and returned to Chairman by 30 April 2013.

D Honner / P Shinton

9. AUDIT PLAN

Next visit to be scheduled late April/early May 2013. Next ARMC meeting to be held August 2013. General Manager and ARMC reviewed items and proposed the following;

- (a) Policies and Procedures – Audit to identify what Policies the DLG require, review Policy Register for each Council and test quality of Policies ie in terms of GIPA, legislation etc
- (b) Bad Debts
- (c) Delegations
- (d) Disaster Recovery Plan – Displan and BCP
- (e) Asset Management

Next Meeting: August 2013 (date to be confirmed)

Meeting Closed: 5.10 pm

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Chairperson

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

RECOMMENDATION

1. That Council accepts the Minutes of the Audit and Risk Management Committee meeting held on 13 March 2013 at Gilgandra.
2. That the items pending and actions completed for action list be noted and report from Chief Financial Officer be commended and noted.
3. That the Workers Compensation Report and discussion be noted
4. That the Staff Turnover Report and discussion be noted
5. That the information from the Internal Audit Report be noted and Action List be updated.
6. That ARMC trial the frequency of meeting for 2013 to three (3) meetings.
7. That ARMC questionnaire is completed and returned to Chairman by 30 April 2013.

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Item 5 Minutes Bushfire Appeal Advisory Panel – 9 April 2013

Division: Executive Services

Management Area: Governance

Author: Director Corporate Services – Rebecca Ryan

CSP Key Focus Area: Local Governance and Finance

Priority / Strategy: GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

File Ref: **Function:** Corporate Management **Activity:** Council Meetings

PRESENT: Mayor Peter Shinton (Chairperson), Steve Loane (General Manager), Catherine Wood (Barnardos), Lois Sutton (St Vincent de Paul), Vicky Poyser (ADRA), Laurie Dawson (BlazeAid)

ATTENDING: Rebecca Ryan (Director Corporate Services), Allison Rowlands (MPES), John Lyons (Bushfire Support Coordinator), Glennis Mangan (Disaster Recovery Manager), Emma Gardiner (PA to Director Corporate Services)

APOLOGIES: Cheryl Pope (DPI), Robert Freebairn (DPI), Hugh Raadgeever (Rotary), John Sawyer (Rotary), Maureen Hunt (ADRA), Karyn Cain (Centacare)

CONFIRMATION OF MINUTES

RECOMMENDATION That the minutes of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 7 March 2013 be accepted.

Sutton/Dawson

UPDATE ON FUND STATUS

Balance as at 8 April 2013 is \$660,677 with \$530,000 allocated in either Phase 1 or Phase 2 Programs.

SUMMARY OF ALLOCATIONS

Council provided a break down Mayors Appeal Assistance Payments and agency allocations detailing funds allocated and expended.

Grant Program	Allocation	Funds Expended	Funds Available
Home Dislocation Grant	\$50,000	\$27,000	\$23,000
Roadside Fencing Materials Grant	\$100,000	\$15,969	\$84,431
House Re-establishment Grant	\$210,000	NIL	\$210,000
Shed Rebuild Grant	\$20,000	\$2,000	\$18,000
Centacare	\$10,000	\$10,000	Fully Expended
ADRA	\$10,000	\$10,000	Fully Expended
Barnardos	\$10,000	\$10,000	Fully Expended
St Vincent de Paul	\$10,000	\$10,000	Fully Expended
St Vincent de Paul – Potable Water	\$20,000	\$3,300	\$16,700
DPI Fodder Drive	\$10,000	\$10,000	Fully Expended
BlazeAid Project	\$80,000	\$40,000	\$40,000

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It was noted that Ministry of Police and Emergency Services (MPES) have funded \$9,957 for the set up costs for the first two (2) months of the BlazeAid camp. This included power, water, rubbish, some minor R&M to the Showground kitchen, coolroom hire and gas expenses.

The House Re-establishment Grant and Shed Rebuild Grant would be expected to take up to 12 months to be fully utilised.

The Roadside Fencing Materials Grant priority was given to livestock producers for animal welfare purposes, however with funds in this program remaining close to \$85,000 it was considered that it could better utilised by relaxing the guidelines to include lifestyle blocks and landholders who do not run livestock. This funding is retrospective, and landholders would be eligible to apply for a grant of \$1,000 per km roadside fencing (GST exclusive) upon the receipt of tax invoices.

RECOMMENDATION That the Roadside Fencing Materials Grant criteria be relaxed to enable landowners on lifestyle blocks or those without livestock access this program.

Dawson/Sutton

REVIEW OF AGENCY AQUITTALS

The agencies then advised that the \$10,000 allocated in Phase 1 has been fully expended. There remains \$16,700 in the Potable Water Fund, which residents will be needing to access when new tanks are installed, so this fund could be realistically fully utilised.

EMERGING ASSISTANCE REQUIREMENTS

Funds provided to residents through Mayor's Fund assistance payments can be classified as income by the Department of Human Services and is affecting capacity of applicants to access funding. Also requirement to provide tax invoices/receipts is very difficult for fire affected residents, due to financial hardships they are experiencing.

RECOMMENDATION That the Warrumbungle Shire Mayors Bushfire Appeal application forms for the Home Dislocation, Shed Rebuild, House Reestablishment and Roadside Fencing programs include a payment details option whereby suppliers may be paid directly.

Wood/Loane

BlazeAid – Expecting a drop in volunteer numbers as the weather cools down. Considering moving from the Showground as the camp would need to relocate for the duration of the North West Equestrian Expo and believe it may be easier to relocate permanently to a more comfortable location in the winter months. Council would support this move.

Residents are hesitant to sign the National Parks and Wildlife Services (NPWS) fencing agreement and wish to speak with the NPWS policy makers directly.

St Vincent de Paul – Residents are requiring fire damaged trees to be removed from their properties. BlazeAid have been assisting with this and are happy to receive agency referrals. Arborist who had offered assistance will be followed up by Council.

Barnardos – Residents presenting are requiring furniture, clothing, tools and office equipment. Barnardos are taking contact information for these clients as funds fully expended.

Recovery Centre – Lions Club are providing \$10,000 worth of vouchers worth \$500 each for residents genuinely experiencing hardship after the January bushfires. Vouchers can be redeemed at Coonabarabran businesses but cannot be spent on food, alcohol or cigarettes. Residents who have already accessed funding through any of the Agencies or Mayor's Appeal Grants are ineligible.

In general it was reported that Agencies are finding that some residents are only now in a position to seek help and are visiting them for the first time. The Agencies require funds to assist these residents.

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RECOMMENDATION That the Warrumbungle Shire Mayors Bushfire Appeal allocate \$10,000 each to ADRA, Barnardos, Centacare and St Vincent de Paul in Phase 3 for household and emerging needs. **FURTHERMORE** that the Agencies meet on a weekly to review expenditure requests.

Loane/Dawson

RECOVERY EVENTS AND ACTIVITIES

MPES advised recovery events were very instrumental in the recovery process after the Victorian bushfires. Events could be held on the first anniversary or during Spring when the new growth is prominent. Timing is a factor and sensitivity is critical as must be appropriate, be driven from the community and engage bushfire affected residents in a supportive environment.

RECOMMENDATION That the Warrumbungle Shire Mayors Bushfire Appeal set aside an amount of \$50,000 in Phase 3 for Community Renewal and Rejuvenation Programs to support Arts, Cultural and Community based events and gatherings focussing on renewing, healing and rebuilding the community **FURTHERMORE** that a draft set of grant guidelines and criteria be presented to the next meeting.

Loane/Sutton

GENERAL BUSINESS

INTERNAL FENCING

BlazeAid reported that internal fencing is just as critical to landholders as roadside fencing, many people on battleaxe blocks with very small road frontage, or river access.

RECOMMENDATION That the Warrumbungle Shire Mayors Bushfire Appeal allocate an amount of \$40,000 for Internal Fencing Materials in Phase 3, with similar guidelines as that of the Roadside Fencing Assistance Grant; capped at \$2,000 per property. Eligibility criteria for this Internal Fencing Grant is dependent on the applicant;

- a) having not previously accessed the Lions Club donation of fencing materials which was provided to BlazeAid or
- b) having not previously accessed Roadside Fencing Material Grant up to the value of \$1,000.

Dawson/Sutton

NEXT MEETING: To be advised.

MEETING CLOSED: 11.20AM

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CHAIRPERSON

RECOMMENDATION

1. That Council endorse the recommendations of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 9 April 2013
2. That the Roadside Fencing Materials Grant criteria be relaxed to enable landowners on lifestyle blocks or those without livestock access this program.

WARRUMBUNGLE SHIRE COUNCIL

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3. That the Warrumbungle Shire Mayors Bushfire Appeal application forms for the Home Dislocation, Shed Rebuild, House Reestablishment and Roadside Fencing programs include a payment details option whereby suppliers may be paid directly.

4. That the Warrumbungle Shire Mayors Bushfire Appeal allocate \$10,000 each to ADRA, Barnardos, Centacare and St Vincent de Paul in Phase 3 for household and emerging needs. **FURTHERMORE** that the Agencies meet on a weekly to review expenditure requests.

5. That the Warrumbungle Shire Mayors Bushfire Appeal set aside an amount of \$50,000 in Phase 3 for Community Renewal and Rejuvenation Programs to support Arts, Cultural and Community based events and gatherings focussing on renewing, healing and rebuilding the community **FURTHERMORE** that a draft set of grant guidelines and criteria be presented to the next meeting.

6. That the Warrumbungle Shire Mayors Bushfire Appeal set aside an amount of \$50,000 in Phase 3 for Community Renewal and Rejuvenation Programs to support Arts, Cultural and Community based events and gatherings focussing on renewing, healing and rebuilding the community **FURTHERMORE** that a draft set of grant guidelines and criteria be presented to the next meeting.

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Item 6 Minutes of Economic Development & Tourism Advisory Committee Meeting 27 March 2013

Division: Corporate Services

Management Area: Economic Development and Tourism

Author: Manager Economic Development & Tourism – Aileen Bell

CSP Key Focus Area: Local Economy

Priority / Strategy: LE3 New tourism opportunities and initiatives across the shire need to be identified, developed and well-coordinated.

File Ref: Function: Economic Development **Activity:** Reporting

PRESENT: Clr Victor Schmidt (Chair), Aileen Bell (Manager Economic Development and Tourism), Liz Cutts, Kathryn Olsen, Juleen Young, Scott Coleman, May Fleming, Jenny Lloyd

The Chairperson declared the meeting open and welcomed committee members with special acknowledgement of new CDC for Coolah Sal Edwards and Clr Capel.

APOLOGIES: Clr Fred Clancy, Maria Rickert, Melinda Larkin, Joel Amiet, Eleanor Cook

ATTENDING: Karen Weatherall, Sal Edwards, Clr Anne-Louise Capel

21 RECOMMENDED that apologies be accepted.

Schmidt/Young

DECLARATION OF PECUNIARY INTERESTS

There were no disclosures of pecuniary interest.

CONFIRMATION OF MINUTES

22 RECOMMENDED that the minutes of the February 6, 2013 meeting be accepted.

Young/Olsen

BUSINESS ARISING

Status reported by Manager Economic Development and Tourism (EDT)

Time Lapse Film Project – Discussion with ABC Open who confirmed it was not possible to pursue as it was outside their brief. Warrumbungle Environmental Education Centre (WEEC) and Warrumbungle National Park (WNP) are currently utilising equipment to record rejuvenation, finalisation of this project could be undertaken by a university team.

23 RECOMMENDED that the Manager EDT contact Universities to gauge the level of interest in an environmental studies time lapse project using the WNP rejuvenation/resilience as a subject for research.

Young/Schmidt

Image Library – 2 Photographers have been appointed to undertake this task. This work will be utilised for new banners for promotional shows and an AV presentation to be shown in the Coonabarabran Visitor Information Centre (VIC) and at Consumer Shows.

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Develop New Promotional Strategy – Short Term (to end of financial year): Rejuvenation of the Warrumbungle landscape; a new interim brochure for distribution themed on “We’re open for business” and “your visit will make a difference” to be launched in April with a print media campaign to accompany; incorporate suggestions from Channel Zero into immediate campaign; a regional festival event (Festival of the Stars to be re invigorated for Spring; new images and collateral (banners, posters etc.) and participation in Maitland Camping and Caravan Show. Long Term: participation in Consumer Shows – Penrith, Canberra then Newcastle, Sydney and Maitland for next financial year; new shore wide brochure for launch at Festival of the Stars in October 2013 – to include advertising; print media campaign to launch new brochure; print media into C&C publications; utilise recommendations from Channel Zero.

Re-allocation of funds for matching grants.

MANAGER’S REPORT

RV Friendly Towns Identified sites; Essex Street, Coonabarabran, Booyamurra Street, Coolah (area adjacent to RFS and Council Depot), Truck Bay, Dunedoo (behind amenities block) and Lions Park, Baradine

24 RECOMMENDED that Council proceed with the installation of dumpsites in each of the towns at the identified sites in Coonabarabran (Essex Street), Coolah (Booyamurra Street), Dunedoo (Truck Bay), Baradine (Lions Park) **FURTHERMORE** that the Manager EDT complete the application for CMCA funding.

Cutts/Young

Coonabarabran VIC Level 1 Accreditation – audit undertaken by Australian Visitor Information Centre (AVIC) network, excellent result; centre will feature in an AVIC publication.

25 RECOMMENDED that a letter of congratulations be sent to the VIC staff members involved with the preparation and maintenance of AVIC Accreditation levels of the Coonabarabran VIC.

Young/Olsen

Local Government NSW Tourism Conference – attended by Manager, a successful State Your Case session was presented which resulted in Council being awarded \$3,000 to be used for a tourism project that addresses the impact of the bushfire on the tourism industry and report back to next conference. In addition; a \$3,000 in-kind assistance from Channel Zero (Brand Marketing Agency) and \$4,000 in kind from Cartoscope Maps for a Warrumbungle feature in the upcoming Geo Map. Chanel Zero will visit Coonabarabran to scope out a project in April.

Destination Management Planning – meetings attended in Dubbo and Coonabarabran. Final draft of plan will be presented at the Coonamble meeting in May.

Bushfire Impacts – lost opportunities now need to be re-dressed with a strong profile at consumer shows, advertising and the development of new promotional collateral including brochures, banners and posters. Advertising opportunities include; print media and television, website presence, advertising on a truck curtain and Triphitter.

Terms of Reference for the EDT Committee – Manager to complete amendments and circulate to members for input for next meeting.

26 RECOMMENDED that the Manager’s Report be accepted

Bell/Young

REPRESENTATIVE ROUNDUP

Siding Spring Observatory – Discussion on the value of tourism to local economy. A survey undertaken in Dubbo where 96 businesses were surveyed and not one was actually promoting the local area. This highlights the need for businesses to undertake staff training on their own product first then the local area and is applicable across all businesses. ANU will utilise the services of the Warrumbungle Shire Tourism appointed photographer for post fire photography;

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discussion on availability of photographs for other purposes; Manager EDT to investigate the ownership and usage of work.

Baradine – Escape article in Sunday Telegraph 24/3/13 with no mention of Warrumbungle Shire. Manager EDT to follow up with Destination NSW as material had been drawn from VisitNSW website. Requested that the Warrumbungle Region website feature the Guinema Road Drive. Discussion on relationship between WSC and Warrumbungle Region websites.

Coolah – Coolah website being closed

Warrumbungle National Park – Asbestos removal completed. “Soft opening” of park for visitors on 7 April with the White Gum Lookout and Wambelong Picnic Areas open. Future plans include the rebuild of Split Rock and Burbie Canyon trails as well as Camp Blackman and Wambelong Nature Trail; Grand High Tops walk will not be open for public access for several months. NPWS will make available an audio visual presentation for use at the VIC.

4.35pm May Fleming left the meeting.

NSW Farmers – closure of the CTC in Coonabarabran effective this week; proposal to transfer the www.coonabarabran.com website to Council to be incorporated into the www.warrumbungleregion.com.au with VIC staff to maintain when doing routine updates.

BUDGET DISCUSSION

Within the current budget there is a total of approximately \$30,000 to expend; it was agreed that the following projects should be undertaken

Image Library – 2 photographers	\$3,500
Banner design & production	\$3,000
Website updates and configurations	\$2,000
Festival of the Stars advertising	\$1,200
New Posters	\$ 350
New P/up banners	\$1,050
Solar System Drive Sign – insurance excess	\$1,500
Interim Brochure	\$6,500
Implementation of Channel Zero projects	\$2,500
Sydney Print Media and television	\$4,000
Community Workshops – social media and customer service	\$1,200
Triphitter	\$ 250
Advertising – The Wanderer	\$1,350
TV Campaign - regional	\$2,500
TOTAL	\$30,900

Should there be funds available prior to end of financial year a further \$5,000 be expended for advertising on truck curtains.

27 RECOMMENDED that the Budget Report is accepted and the funds expended as listed.

Cutts/Young

There being no further business the meeting closed at 5.45pm.

WARRUMBUNGL SHIRE COUNCIL

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RECOMMENDATION

1. That Council accepts the Minutes of the Economic Development & Tourism Advisory Meeting held 27th March 2013
2. That the Manager EDT contact Universities to gauge the level of interest in an environmental studies time lapse project using the Warrumbungle National Park rejuvenation/resilience as a subject for research
3. That Council proceed with the installation of Dump Sites in each of the towns at the identified sites in Coonabarabran (Essex Street), Coolah (Booyamurra Street), Dunedoo (Truck Bay), Baradine (Lions Park) **FURTHERMORE** that the Manager EDT complete the application for CMCA funding.
4. That a letter of congratulations be sent to the VIC staff members involved with the preparation and maintenance of AVIC Accreditation levels of the Coonabarabran VIC.
5. That the Budget Report is accepted and the funds expended as listed.

WARRUMBUNGL SHIRE COUNCIL

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Item 7 Responses to Questions from March meeting

- Question:** Aerodrome Road (Coonabarabran) ramps, damaged – needs repairs. Clr Todd
Response From: Director Technical Services
Response: Matter will be investigated.
- Question:** Pilliga Pottery road – needs maintenance – review maintenance schedule. Clr Todd
Response From: Director Technical Services
Response: Matter will be investigated.
- Question:** Ipad – connectivity problems. Clr Todd
Response From: Personal Assistant to Director Corporate Services
Response: Council has purchased a Telstra signal boosting system which is being installed at Clr Todd's residence to improve the coverage.
- Question:** Signs down on Coolah Creek road. Clr Capel
Response From: Director Technical Services
Response: Matter will be investigated.
- Question:** Increase for toilet cleaning requested at camping area – level of usage increasing. Clr Capel
Response From: Director Technical Services
Response: To be referred to Budget.
- Question:** Mendooran - Road maintenance – bitumen to the rest area to replace gravel. Clr Capel
Response From: Director Technical Services
Response: To be referred to Budget.
- Question:** Mendooran Mechanics Hall kitchen needs to be investigated from health aspects. Clr Capel
Response From: Director Environmental and Community Services
Response: The kitchen will be inspected and non-compliances with Food Standards noted and an action plan developed in consultation with Manager Property and Risk.
- Question:** Weeds Council – Farnell Road, weeds have returned. Clr Capel
Response From: Director Environmental and Community Services
Response: Referred to Castlereagh Macquarie County Council.
- Question:** Unmanned pools – to be investigated – use of swipe cards. Clr Capel
Response From: Director Technical Services
Response: Matter will be investigated.
- Question:** Induction of Volunteers. Clr Andrews
Response From: Manager Urban Services
Response: All Volunteers to attend a bulk induction, being coordinated by Manager Urban Services.

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- Question:** Request that General Manager provide an update on mine for Dunedoo residents at community consultation meeting or on radio.
Clr C Sullivan
- Response From:** General Manager
- Response:** Advised will present this information at the Dunedoo Community Consultation Meeting to be held on Monday 29 April.
- Question:** Slow replies to letters including emails following receipt acknowledgement. Clr C Sullivan
- Response From:** Manager Administration and Customer Service
- Response:** Relates to the slowness of responses following receipt of the acknowledgement letter which is a Management issue. During the difficult period of the Wambelong fire and restricted staffing levels, some items of correspondence and emails were not acknowledged. For local resident communications, acknowledgement letters are prepared daily or email responses sent upon receipt.
- Question:** Mendooran – key for Hall to remain in local hands. Clr C Sullivan
- Response From:** Manager Property and Risk
- Response:** The keys for the hall will remain at the Post Office/RTC, whilst arrangement satisfactory for Post Office/RTC, along with keys for the Community Centre.
- Question:** Legal opinion on purchase of medical centre – new intentions expressed to council. Clr Clancy
- Response From:** General Manager
- Response:** Report provided to April Council Meeting.
- Question:** Request for Activity report on Warrumbungle quarry operations.
Clr Clancy
- Response From:** General Manager
- Response:** Overburden has been removed to Coonabarabran landfill to cover asbestos. Drilling contractors are making arrangements to commence the crushing contract.
- Question:** Update on RV friendly shire wide and dump sites. Clr Schmidt
- Response From:** Manager Economic Development and Tourism
- Response:** Report provided to April Council Meeting.
- Question:** Girl Guide Hall. Clr R Sullivan
- Response From:** Building Certifier North
- Response:** Acting Road Operations Manager and Building Certifier North inspected the property 2 weeks ago in relation to the road drainage issue. The Girl Guides Area Coordinator is providing a consultants report about the issue to Environmental Services, which is yet to be received. Alternative venue for temporary location being facilitated by Council.

RECOMMENDATION

For Council's information.

WARRUMBUNGL SHIRE COUNCIL

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Item 8 Castlereagh Macquarie County Council

Division:	Executive Services		
Management Area:	Governance		
Author:	Councillor Murray Coe		
CSP Key Focus Area:	Local Governance and Finance		
Priority / Strategy:	GF1.1 Council build strategic relationships with other levels of government to ensure that the shire receives an equitable allocation of resources		
File Ref: Function:	Corporate Management	Activity:	Conferences

Background

Cr Coe attended the Castlereagh Macquarie County Council meeting on 20 February 2013 and has prepared the following report:

Issues

Nil

Options

Nil

Financial Considerations

Nil

Summary

At the meeting held on the 20-2-2013 the General Manager Don Ramsland presented the January quarter Budget Review statement. The result was quite alarming showing a deficit of \$35,157 for the quarter. When added to the 30-11-12 deficit of \$10,273 gives an overall deficit of \$45,430 before depreciation. This outcome was considered unsatisfactory.

As a result the county made two decisions that are estimated to bring the budget back to surplus. The first was to close down the freight agency, estimated to save \$6,000, the second which I did not agree with was to reduce staff numbers by two positions, by natural attrition, with a saving of \$40,000. One of the staff members resides in our shire, so I am concerned that we will suffer a reduction in service from the county council. We will be looking very closely at the county's overall position in the coming months, with the next review due 31 March, 2013 a more accurate picture for the year should be available.

RECOMMENDATION

For Council's information

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

Item 9 Orana Arts Board Meeting Report

Division:	Environmental and Community Services
Management Area:	Community Services
Author:	Councillor Anne-Louise Capel
CSP Key Focus Area:	Community and Culture
Priority / Strategy:	CC3 the vibrant arts and cultural life of the shire needs to be promoted and supported as an essential aspect of community well-being

File Ref: **Function:** Corporate Management **Activity:** Committee Meetings - External

Background

Cr Capel attended the Orana Arts Board meeting held in Narromine on 12th March 2013.

Issues

- AGM
- Cr Les Lambert re elected as Chairman
- Jen Shearing elected as Vice Chair
- Cr Tina Renyolds elected as Treasurer
- co-opted members re confirmed are Nathan Shooter and Michelle O'Brien
- Auditors re confirmed Ryan and Rankmore
- The new design annual report draft was presented which is to present a 16 page document for governance reporting and an 8 page version for general hand-out.

General Meeting

- Melissa Ryan is the new Aboriginal Arts Development Officer (AADO). Note there is only 6 months initial funding for the position. The Chair noted that we will be looking for funding to extend the AADO position.
- The RADO noted the recent National Cultural Policy announcement may mean some more available funding.
- Critical Stages interest in bringing plays into the region,
- Short+Sweet – 4 plays from our region were presented in Sydney, having got through the regional rounds and included as finalists in the overall 2012 program
- Cementa at Kandos delivered beyond expectations.
- WPCC will be showing a special Aboriginal art and culture exhibition in August, titled "Undisclosed - 2nd annual indigenous art triennial." - suggested arranging buses from smaller towns into Dubbo to see it.
- Youth Services Tool Kit - The participants in Coonabarabran have done really well starring in the film so far. Youth Development Officer (Mike Myers) in Coonabarabran has been an asset to the project, working on the ground rounding up kids, workshopping the scripts etc.
- Circus workshop school holiday program for April, with project partners in several communities on-board to help cover costs.

WARRUMBUNGL SHIRE COUNCIL

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- Wolfensohn Suitcase program which is currently touring schools in the region has been well received to date.
- Rappo presented a comprehensive web stat report, numbers of visits increasing
- Draft Communications strategy presented to board including social media.
- Board recommended the appointment of an Administrative Assistant for 8hrs/wk. increased contribution from Arts NSW funds this recommendation.
- Chair presented Staff performance reviews board recommendations salary increases back dated to date of job appraisals.

Options

Nil

Financial Considerations

Council budget allocation for Orana Arts contribution is based on a pro-rata population and in the 2012-13 Operational Plan is \$9,263.

Summary

The issues and discussions of the Orana Board meeting are presented for Council's information.

RECOMMENDATION

For Council's Information.

WARRUMBUNGL SHIRE COUNCIL

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Item 10 Report from Human Resources

Division:	Executive Services	
Management Area:	Human Resources	
Authors:	Manager Human Resources – Val Kearnes Learning & Development Co-ordinator – Glennis Mangan	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk	
File Ref: Function:	Personnel	Activity: Council

Background

Nil

Issues

Nil

Options

Nil

Financial Considerations

Nil

RECRUITMENT

Since the March Council Meeting eight positions have been advertised both internally and externally:

- GIS Officer
- Concrete Operator – Coolah
- Bank Officer – Dunedoo
- Indigenous Bus Driver
- VIC Administration Officer – Part Time
- Supervisor – Baradine (Internal)
- Recycling Operator – Binnaway/Baradine – (Internal)
- Child Carer

To date the following positions have been filled:

- Environmental Health Officer
- Cook – Yuluwirri Kids
- Concrete Operator - Coolah

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RESIGNATIONS

Two resignations were received since the last Council Report, these were in the area of Administration.

LEARNING AND DEVELOPMENT

With the closure of the Disaster Recovery Centre, Council's training needs are again at the forefront of operations and a busy few months are scheduled beginning with: OHS General Induction for Construction for new staff, Confined Spaces training, Consultative Committee training and assessments of plant operators in May. Also scheduled is Sprayed Sealing – Selection and Design, Chainsaw Operations and First Aid Awareness and Refresher.

Senior Staff and Managers attended Grievance Handling and Contact Officer training in March. The training was able to be held in the new training room in Coonabarabran. The room was a very pleasant change and certainly ticked all the boxes for the perfect training venue.

Quotations are being sought for lap top computers for the new training room and when it is fully equipped the much awaited Staff Workshop Program will commence. The first workshops will include instruction in council's Civica software with General Rates and Enquiries and familiarisation in the General Ledger and Job Cost areas.

Also to recommence are the site visits by the Safety Officer and Learning and Development Coordinator. These visits enable staff to advise of their training needs, equipment issues or general communication opportunities.

WORKPLACE HEALTH AND SAFETY

During the last month Council has recorded four workplace incidents that have resulted in Workers Compensation Claims. There are currently 12 open claims, with two of these being disputed. These disputed claims are being managed in consultation with StateCover and Council is still awaiting the outcome. A significant impact will be felt on Council's Workers Compensation Premium for the next three years if the disputed claims are successful.

Establishment of workgroups within Council to enable Council to demonstrate consultation of WHS matters in accordance with Legislation was undertaken this month and forms have been sent to all Managers to ensure this matter can be raised at departmental meetings.

The management of Hazardous Substances was also investigated this month and an ongoing management plan is being considered, this area was one identified by the Echelon Audit.

Asbestos management has also been highlighted since the bush fires and policies and procedures are being addressed with a safe work method statement for the removal of asbestos cement pipes and Pipe Laying drafted, this is currently with management and staff for consultation.

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The Workplace Health and Safety Officer attended the Orana Risk Group Meeting in Dubbo with the Manager of Property and Risk on February 14 where discussions included health monitoring, asbestos and risk management issues. WorkCover conducted a presentation on Asbestos Management. These meetings provide valuable support to the WHS Officer.

RECOMMENDATION

For Council's information.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

Item 11 Request for Leave of Absence – Councillor Denis Todd

Division:	Executive Services	
Management Area:	Executive Services	
Author:	Executive Assistant – Melissa Bennett	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	GF6.2 Support and encourage Councillors in fulfilling their roles as community leaders and in being accessible and actively involved in representing the shire	
File Ref:	Function: Governance	Activity: Elected Members

Background

In reference to the Local Government (Meeting Procedures) Regulations 2005 – Reg 39;

39. Leave of absence

- (1) A councillor, or the mayor on behalf of a councillor, may request leave of absence in respect of one or more meetings.
- (2) A council may decide to grant a request for leave of absence.
- (3) Leave must not be granted retrospectively.
- (4) The purpose of the leave and the period involved are to be recorded in the minutes.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Summary

Councillor Todd has provided written notification requesting a leave of absence from the Ordinary May 2013 Council meeting and also advises that he will not be available for Council duties for the period of 24 April to 27 May 2013.

RECOMMENDATION

That Council accepts the written notification from Councillor Todd and grants a leave of absence, due to travel, from the Ordinary May 2013 Council meeting **FURTHERMORE** acknowledge that Councillor Todd is not available for Council duties for the period of 24 April to 27 May 2013.

WARRUMBUNGLA SHIRE COUNCIL

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Item 12 Brick Bats and Bouquets

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Public Infrastructure and Services
Priority / Strategy:	P12.1 Ensure the long-term provision and retention of high quality services for our community
File Ref: Function:	Community Relations
Activity:	Corporate Image

Background

Nil

Issues

Nil

Options

Nil

Financial Considerations

Nil

Summary

Over the last month, Council has received letters of appreciation. Attached are copies of letters in their entirety.

RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

22 James St,
Dubbo. 2844
26th Mar '13

Dear Peter & councillors.

Thank you for inviting me to the opening of the council chamber & office extension last Sunday.

May I say how beautiful the building looks on the outside - great colour & I think, elegant. I liked the understated design & colour of the chamber plus the natural light, but was truly amazed at the area of the building as I went around with Kevin. I obviously never appreciated the size of the corner block whenever we discussed the purchase etc.

Enjoy your decision making in the new chamber plus the extra

office space & thank you again for including me.

Regards,
Wendy

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

Mr. C Pearson,
Willania,
Coolah 2853
25th. March, 2013.

RECEIVED
03 APR 2013
BY:

Mr. S. Loane,
Shire Manager,

Dear Sir,

I am writing to thank Council for the way in which they have attended to various matters , in & around Coolah in recent months.

Firstly the way in which some of the road edges have been slashed.
This gives motorists confidence when having to overtake or pass , as we can see what the state of the edges are & that there are no hidden objects that are going to cause an accident & it's much easier to see other traffic & kangaroos. Thank you to those responsible for making it so much safer.

Secondly I must remark on the way the waste transfer station is maintained.
Just recently I had to take some rubbish there & I was amazed at the difference to the last time I went. I could hardly believe that a rubbish tip could be so neat & tidy .
Without exaggeration there was not one paper or can or anything lying on the ground, it looked like it had had a professional landscaper in to tidy it up . I have been to Tamworth tip , Mudgee & Gulgong rubbish tips & Coolahs tip wins hands down.

Its almost a pleasure to go there now & the courtesy of Mr. Kertesz is exemplary.
I was informed , that by doing a thorough job on the recycling , he can reduce the time needed on the next part of the recycling process by three hours.
I almost felt as if I could take my lunch there for a picnic.

In 73 years I have never seen such a conscientious attitude to doing a job , a clear demonstration of initiative , integrity & honesty , if the citizens of our town kept their own premises in the same condition we would have a model community.

I certainly hope he receives recognition for his work. If I were an employer you wouldn't have him long as I wouldn't rest until I had him in my employment .

With thanks,

Clare Pearson

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 April 2013



OFFICE OF THE GOVERNOR
SYDNEY 2000

21 March 2013

Councillor Peter Shinton
Mayor of Warrumbungle Shire Council
PO Box 191
Coonabarabran NSW 2357

RECEIVED
26 MAR 2013
BY:

Dear Councillor Shinton

I am writing to thank you for the warm welcome and hospitality enjoyed by myself on my visit to beautiful Coonabarabran. I greatly appreciated the opportunity to meet with the citizens and Councillors. It was moving and sad to hear the stories of those residents who had lost so much. The resilience of the human spirit was certainly evident, as they rebuild their lives again.

The visit to Chadwick Downs was also inspiring and most informative to note the scientific work which supports their export of cattle semen.

The visit to the Siding Spring Lookout certainly gave indication of the extensive devastation of the national parks.

Would you please convey my appreciation and best wishes to your dear wife and to Mr & Mrs Loane for their generous time and hospitality, and to the many people who made the visit so memorable.

With kind regards,

Yours sincerely,

Marie R Bashir AC
Governor of New South Wales

WARRUMBUNGL SHIRE COUNCIL

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Item 13 ANZAC Centenary Grants

Division:	Corporate Services		
Management Area:	Economic Development and Tourism		
Author:	Manager Economic Development and Tourism – Aileen Bell		
CSP Key Focus Area:	Community and Culture		
Priority / Strategy:	CC4 There is a high degree of public involvement in community activities including volunteerism.		
File Ref:	Function:	Grants and Subsidies	Activity: Program

Background

The Federal Government has established a grant program in partnership with Department of Veteran Affairs (DVA) and the Centenary of ANZAC to assist and encourage communities across Australia to undertake their own Anzac Centenary Projects to commemorate the service of Australian servicemen and women in the First World War (WW1).

- Electorate Committees have been established by each Member of the House of Representatives (MHR) and these committees will provide key input into the assessment of proposals against priorities and make recommendations for funding to the Minister for the Centenary of ANZAC.
- An allocation of \$100,000 per Federal Electorate has been allocated for this project.
- There is no minimum/maximum amount per applicant and funding under this program can be partnered with other funding bodies such as private donations, sponsorship and local or state government grants
- Applications will be received by DVA from 31 May 2013 closing 28 February 2014. Funding will be available from 1 July 2013 to June 2014.
- A broad cross section of community is eligible for funding including; Community and Ex Service Organisations, Schools and other educational institutions, Museums and cultural institutions, Local Government authorities and other Non-profit community organisations.
- Individuals are not eligible unless supported and auspiced by an eligible organisation/institution.
- Proposed projects and events must be directly commemorative of the involvement, service and sacrifice related to WW1. Suggested projects may be a public event and commemoration of an event that may have local significance, restoration or installation of WW1 memorial or honour boards, preservation, interpretation or display of WW1 memorabilia and artefacts, relevant school projects with a focus on military involvement and social impacts- written materials, documentaries etc.
- Applications should be forwarded to the local member in the first instance for regional consideration.

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Information about this funding opportunity has been made available to Community Development Coordinators (CDC's) in each of the communities and to the Family History Group in Coonabarabran.

Issues

A proposal to Council has been received from a local historian suggesting that Council apply for a grant of \$10,000 for the publication of a booklet of the names of all WW1 veterans from Warrumbungle Shire. This resource may be then made available to all shire libraries, school libraries and relevant institutions in the region. The historian would be willing to offer guidance and assistance in the preparation of the booklet at no cost.

Options

The RSL sub branches in each of the communities across the shire have not been approached directly by Council to date, however a shire wide project such as that proposed would require consultation and support. There may be additional information or feedback that would benefit this concept.

The CDC's would expect to be working within their own community and RSL branch to develop a DVA/Centenary of ANZAC project or projects for funding of individual locally based events or activities.

Financial Considerations

This funding opportunity does not have a requirement for matching funds.

Summary

The Centenary of Anzac has a funding program which expires 28 February 2014 is for projects that commemorate the contribution of Australian servicemen and women who served in WW1. An allocation of \$100,000 has been made for each Federal Electorate and an Electorate level committee will receive the applications and assess them against a common criteria and make recommendations to the Minister for the Centenary of ANZAC for announcement of successful applicants.

A suggestion of publication of a book of names of all WW1 Veterans from the Warrumbungle Shire local government area, has been presented for consideration by Council. In the proposal is the suggestion that Council auspice this project and submit an application for \$10,000 for this activity.

Other locally based community projects that are eligible for funding will be encouraged and facilitated by the CDC's and Manager Economic Development and Tourism to ensure a wide variety of projects, events and/or activities are undertaken within the shire.

RECOMMENDATION

Council, through the CDC network, should liaise with community organisations across the shire on a shire wide initiative to commemorate the Centenary of ANZAC and submit for funding to progress a project **FURTHERMORE** Council encourage communities to pursue projects that will profile their individual community commemoration of this important historical event.

WARRUMBUNGL SHIRE COUNCIL

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Item 14 Wambelong Fire

Division:	Executive Services		
Management Area:	General Manager		
Author:	General Manager - Steve Loane		
CSP Key Focus Area:	Community and Culture		
Priority / Strategy:	CC41 Create support mechanisms to building community resilience and self-reliance		
File Ref: Function:	Corporate Management	Activity:	Disaster Recovery

Background

A comprehensive report was to be presented to the April Council meeting from General Manager on the Wambelong Bushfire. However not all invoices and cost are to hand. The asbestos clean up is still ongoing and is yet to be reconciled with Treasury. Various funding streams are still in negotiation or are yet to be acquitted. As reports are being compiled it has become apparent that the involvement of staff in the incident and then the recovery is larger than anticipated.

Issues

Nil

Options

Nil

Financial Considerations

Summary

A full and comprehensive report will now be presented when completed.

RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 15 Warrumbungle Shire Community Strategic Plan 2012-2032

Division:	Executive Services
Management Area:	Governance
Author:	Director Corporate Services – Rebecca Ryan
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.
File Ref:	Function: Corporate Management Activity: Reporting

Background

As part of the Integrated Planning and Reporting (IP&R) framework, introduced by the NSW State Government in October 2009, s402 of the Local Government Act (1993) stipulates the requirements for Council to have a Community Strategic Plan (CSP). This plan must be developed and endorsed by Council and should identify the main priorities and aspirations for the future of the local government area covering a period of at least 10 years from when the plan is endorsed.

The Warrumbungle Shire 'Plan to be There' Community Strategic Plan 2012-2032 was endorsed by Council in April 2012 (**Resolution No. 331**). The CSP was produced after analysing 10,438 comments that were documented from a series of workshops held from August to October in 2011. The process was invaluable; with over 900 community members participating in the community consultations.

Whilst meeting the requirements of the DLG Integrated Planning and Reporting Guidelines there are a number of weaknesses that have been identified.

- Any Business Paper report presented to Council now provides a reference to a CSP Priority for the Future which is linked to a Key Focus Area. It has become apparent that in some cases it is difficult to assign a specific item of Council Business to a Priority, Strategy and Indicator.
- Similarly whilst reference to the NSW State Plan and Orana Regional Plan has provided some consideration in the CSP, there are more regional plans such as the Regional Development A, CMA and others that may be integrated.
- Expected service levels expressed by the community were given due consideration however assessment methods for determining if the objectives have been achieved should be made clearer.

Since the newly elected Council must undertake a formal review of the CSP before the end of the 30 June 2013, this process will provide Council with an opportunity to address these weaknesses identified above.

WARRUMBUNGLE SHIRE COUNCIL

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The data collected in September/October 2011 remains very pertinent and a repeated Community Engagement Strategy to extent of workshops undertaken and data collection would be of no benefit.

While a council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the local government area, it is not wholly responsible for its implementation. Other partners, such as State agencies and community groups may also be engaged in delivering the long-term objectives of the plan. From this high level document, the objectives, strategies and actions will flow through for the Delivery Program (4 year) and Operational Plan (1 year).

Council staff are working on these documents in readiness for upcoming budget meetings, in conjunction with the review of the Resourcing Strategy; the Long Term Financial Plan, Asset Management Plan and the Workforce Management Plan.

Issues

The DLG undertook a project to provide feedback to each and every Council's Integrated Planning and Reporting (IP&R) documents to inform future reviews.

Whilst some of the feedback received is conflicting, in regards to Warrumbungle Shire's CSP the comments are as follows;

- *The plan identifies the main priorities and aspirations for the local government area*
- *The Plan establishes objectives and strategies to achieve those objectives that address social, environmental, economic and civic leadership issues as identified by the community*
- *The Plan gives due regard to the State Plan and other relevant state and regional plans. It provides a good summary of external influences and challenges*
- *Outcome-based indicators have been assigned across the Plan*
- *The expected levels of service as expressed by the community during the consultation process are not apparent.*

An important component of the CSP was the Community Engagement Strategy, which involved an extensive shire wide program of public forums, school visits, surveys and staff workshops. The DLG have advised that;

- *The Community Engagement Strategy is based on social justice principles and clearly identifies stakeholders*
- *Key target groups including the farming community, indigenous people and local businesses were included in the extensive engagement process*
- *It would be beneficial to have the outcomes of the engagement process summarised, eg what priorities emerged during discussions*

Options

Following the September 2012 election of Councillors, Council must review the CSP before 30 June 2013.

Council may endorse the existing plan, endorse amendments to the existing plan or develop and endorse a new community strategic plan, as appropriate to ensure that the area has a CSP covering at least the next 10 years.

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Council must place the amended draft CSP on public exhibition for a period of at least 28 days and comments from the community must be accepted and considered prior to the endorsement of the final CSP. Within 28 days after a CSP being endorsed, Council must post a copy of the plan on Council's website and provide a copy to the Director-General of the DLG.

Financial Considerations

There is no budget requirement required for this CSP review process. Although the timing has been delayed due to unforeseen circumstances, the task will be completed in house within current resources.

Summary

Warrumbungle Shire Council has a current CSP; Warrumbungle Shire 'Plan to be There' Community Strategic Plan 2012-2032 endorsed by Council in May 2012. Following the election of the new Council in September 2012, it is proposed that Council endorse amendments to the existing plan and place on public exhibition for at least 28 days before 30 June 2013, as per legislative requirements.

Given the freshness of the community consultation process and the review undertaken by the DLG; feedback from the Council is now sought for drafting of an amended CSP. A desktop review and edit with Managers and MANEX input has been completed and will be presented to Council at the meeting.

A process for will be facilitated by Council staff for gathering Councillor feedback. Councillors input will be valued in preparation for a draft amended CSP being presented to the May 2013 Council meeting for endorsement prior to placing on public exhibition for 28 days.

The Community Engagement Strategy will involve localised publication and promotion in community media, website and focussed involvement with state and federal government agencies.

RECOMMENDATION

That Council undertake a review of the Warrumbungle Shire Council Community Strategic Plan 2012-2032 and prepare an amended draft for the May 2013 Council meeting.

WARRUMBUNGLA SHIRE COUNCIL

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Item 16 Coonabarabran Rugby League Football Club

Division:	Executive Services
Management Area:	General Manager
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Community and Culture
Priority / Strategy:	CC6 Economic and social disadvantage in communities across the shire needs to be identified and addressed
File Ref:	Function: Financial Management Activity: Financial Assistance

Background

The Coonabarabran Rugby League Football Club is hosting their first home game for the Coonabarabran Senior League on Saturday 20 April 2013 at No 1 Oval, Coonabarabran.

Recently, the club has received news that a Valued Life Member of the club and the community is unwell. The club has decided to make their first home game a fundraiser with the gate proceeds, raffles and doubles money on the day being donated to the family.

The club have written to Council requesting that Council provide support to this fundraiser by way of waiving the day's hire fee for the oval. A copy of this request has been provided to Councillors under separate cover.

Issues

The next round of submissions for Financial Assistance will not be called till July 2013.

Options

There is currently \$482 remaining in Donations Other after Round Two (2) Financial Assistance Grants were approved at the February 2013 Council Meeting.

Council may choose to either support or not support the waiving of the days hire fee for the oval. Should support be forthcoming Council will need to resolve to provide the funds required from remaining funds in Donations Other, within the current budget.

Financial Considerations

To cost to hire the oval for the day is \$140

Summary

To assist Coonabarabran Rugby League Football Club fundraise for a Valued Life Member of the club and community, the club has put a request forward to Council to wave the days hire fee for the oval.

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RECOMMENDATION

That Council approve the waiving of the day's hire fee for the oval to assist Coonabarabran Rugby League Football Club fundraising activity **FURTHERMORE** donate the expense from Donations Other, within the current budget.

WARRUMBUNGLA SHIRE COUNCIL

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Item 17 Bank Reconciliation for month ending 31 March 2013

Division:	Corporate Services	
Management Area:	Financial Services	
Author:	Water Debtor Officer – Rachael Carlyle	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan	
File Ref:	Function: Financial Management	Activity: Reporting and Investments

Background

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Issues

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly bank statement. They are completed by the Senior Finance Officer and signed off by the Chief Financial Officer then referred to Director Corporate Services for final review as part of Council's Monthly checklist procedures.

Outstanding deposits refers to cash amounts recorded in the Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques that have still not been cashed by the cheque recipient but are recorded as being paid in Council's General Ledger.

Options

N/A

Financial Considerations

Nil

WARRUMBUNGLA SHIRE COUNCIL

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Summary

Balance per General Ledger – 31 March 2013

Bank	Account Number	Balance
General Fund	5410-3000-0001	378,316
Trust Fund	9000-3000-0000	194,392
WSC Mayor's Bushfire Appeal	9200-3000-0000	584,638
Investments - General	5220-3001-3001	4,570,300
Investments - General	5220-3001-5001	2,520,000
Investments Movement - General	5220-3003-0000	13,127
Investments - Water Fund	7085-3001-0001	2,920,254
Investments Sewerage Fund	8085-3001-0001	2,646,620
Total per General Ledger		13,827,647

Balance as per Bank Account – 31 March 2013

Bank	Balance
<u>General</u>	
Commonwealth	431,241
Westpac	3,254
NAB	24,184
Total - General	458,679
<u>Trust</u>	
Commonwealth	202,868
Total - Trust	202,868
<u>WSC Mayors Bush Fire Appeal Trust</u>	
Commonwealth	113,011
Commonwealth	470,689
Total - WSC Mayors Bush Fire Appeal Trust	583,700
<u>Investments</u>	
Securities	4,500,000
IBD	8,170,300
Total Investments	12,670,300
Total All Bank Accounts	13,915,547

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<i>Add:</i>	
Outstanding Deposits - General	24,780
Outstanding Deposits - Trust	1,865
Outstanding Deposits – WSC Mayors Bushfire Appeal	938
<i>Less:</i>	
Unpresented cheques - General	-105,144
Unpresented cheques - Trust	- 10,341
Unpresented cheques- WSC Mayors Bushfire Appeal	-
Balance adjusted for outstanding deposits & Unpresented cheques (Final Bank Balance)	13,827,647
Variance between Final Bank Balance and General Ledger	-

RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 31 March 2013.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

Item 18 Rates Report for Month ending 31 March 2013

Division:	Corporate Services
Management Area:	Financial Services
Author:	Water Debtor Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

File Ref: **Function:** Financial Management **Activity:** Reporting and Investments

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Ratio Outstanding.

The Division of Local Government (DLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2012 was 13.62% which although above the DLG recommended benchmark is an improvement on last year's ratio of 15.13%.

Some factors that affect this indicator should be considered when assessing Warrumbungle Shire Council's performance against this indicator such as the socioeconomic characteristics of the area, environmental factors such as the recent drought, and previous changes to Council's Rating Policy.

Issues

The outstanding rates and annual charges ratio as at 31 March 2013, is 15.06%. This figure is higher than the 10% benchmark proposed by the DLG.

Options

For Council Information

Financial Considerations

A high arrears balance affects Councils cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

Summary

Council's rates and annual charges performance for the month of March is detailed in the following table:

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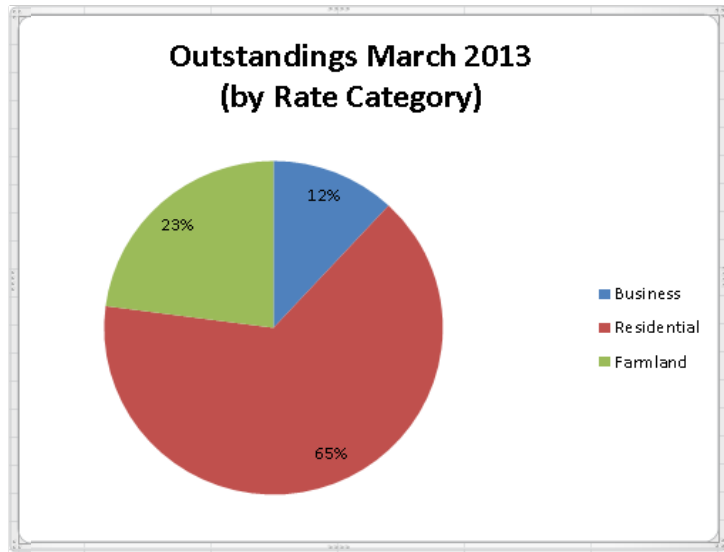
RATE/CHARGE TYPE	RATE ARREARS 2011/12	2012/2013 LEVY	PENSIONER WRITE OFF	ABANDONED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2012/2013	COLLECTION % 2012/2013	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	614,759	6,915,034	164,670	3,440	7,361,684	5,336,352	2,025,332	72%	737,534	11%
Water	187,948	1,286,002	72,774	230	1,400,945	981,055	419,890	70%	224,148	17%
Sewerage	379,939	1,164,494	54,674	2,083	1,487,675	738,284	749,391	50%	206,351	18%
Garbage	155,985	1,563,568	106,727	1,338	1,611,488	1,169,643	441,845	73%	195,802	13%
TOTAL RATES AND ANNUAL CHARGES	1,338,631	10,929,097	398,845	7,091	11,861,792	8,225,333	3,636,459	69%	1,363,834	12%
Water Consumption	411,225	1,052,343	-	3,384	1,460,184	693,824	766,360	48%	287,060	27%
Sewer Consumption	70,499	117,859	-	17	188,341	88,545	99,796	47%	23,613	20%
TOTAL WATER SUPPLY SERVICES	481,724	1,170,202	-	3,401	1,648,525	782,369	866,156	47%	310,674	27%
LEGAL FEES	156,016	71,746	-	22	227,740	91,533	136,207	40%	175,645	-
INTEREST	228,554	115,808	-	-	344,362	-	344,362	-	-	-
GRAND TOTAL	2,204,925	12,286,853	398,845	10,514	14,082,419	9,099,235	4,983,184	65%	1,850,153	15.06%

- Interest charges in the 'Total Arrears' column are classified under the relevant charge type above, as opposed to being recorded separately per the 'Total Outstanding' column.
- The outstanding figures for sewer consumption, water consumption and sewerage rates and charges need to be viewed in total as Council's finance systems is currently grouping a majority of the arrears amounts for these items under sewer consumption. Total arrears at End of Month, include interest in arrears under the relevant Rate/Charge Type and is not separately disclosed as interest.

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Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount 65% relates to residential properties, while 23% relates to farmland and 12% to business. See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



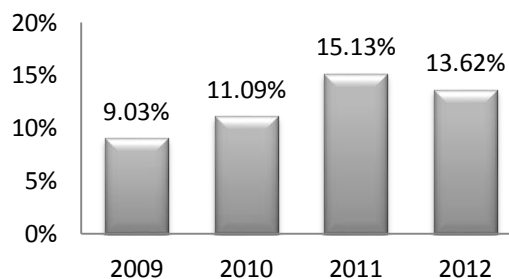
Of the amount outstanding, Council currently has a total of 322 assessments with a total of \$32,540 outstanding under an arrangement to pay the outstanding rates and annual charges on a weekly, fortnightly or monthly basis.

Rates Type	Rates levy			Water levy			Legal	Grand Total
	General	Domestic Waste	Water Access	Sewer Access	Water Usage	Sewer Usage		
Business	66,959	23,263	18,144	34,383	47,010	23,613	6,758	220,131
Residential	294,987	165,715	206,004	171,967	240,050	-	127,331	1,206,056
Farmland	375,588	6,823	-	-	-	-	41,556	423,966
Total	737,534	195,802	224,148	206,351	287,060	23,613	175,645	1,850,153

Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council will be instructing its Debt Recovery Agency to issue a Statement of Claim on Assessments with overdue amounts that have not entered into an arrangement or paid in full in the month of March.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.



RECOMMENDATION
For Council's information.

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Item 19 Investments and Term Deposits

Division:	Corporate Services	
Management Area:	Financial Services	
Author:	Water Debtor Officer – Rachael Carlyle	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan	
File Ref:	Function: Financial Management	Activity: Reporting and Investments

Background

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under s625 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Council currently benchmarks its investment performance against the 3 month Bank Bill Swap Reference Rate (BBSW) as per Council's investment policy. The March BBSW 3 month rate was 3.04%. Council's term deposits returned an average rate of 4.28% for the month of March, outperforming Council's benchmark.

During the month of March two of Council's Term Deposits totalling \$2m fell due, earning Council \$23,242 in interest revenue (over the life of the deposit). Council transferred \$800k into its ANZ At Call Account and a net value of \$792k into its NAB At Call Account.

None of Council's investment securities are currently paying coupons although several investments are expected to be redeemed at higher than original purchase price. Council's investment securities underperformed against Council's benchmark. However, it should be noted that the value (based on Indicative Bid) for Council's investment securities increased by \$5,250 during the month of March.

Issues

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly investment statements and investment interest is recorded. They are completed by Senior Finance Officer and signed off by Chief Financial Officer then referred to Director Corporate Services for final review as part of Monthly checklist procedures.

Options

N/A

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Financial Considerations

ANZ CPPI Asprit II	Matured on 30 March, with funds not available until 4 April 2013. Will pay slightly above valuation.
Averon CPP Ltd Aver	Ultimate credit risk rests with General Electric Capital Corp Australia, rated AA+/A1 by S&P/Moodys (AA+ principle only).
FIIG All Seasons CPPI	Council is essentially holding a Swedish Export Bond rated AA+. Will pay \$4 above par at maturity. Bid price well short of fair value.
Octagon Ltd Linked	Backed by International Bank for Reconstruction & Development rated AA. Few concerns if any. Bid well below fair value. Low risk.

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Summary

Investment Securities: Council currently holds the following investment securities:

Bank	Purchase Price	Indicative Bid	Valuation based on indicative bid as at 31 March 2013	ISIN Number	Lodgement date	Maturity Date	Rating	Coupon Payments
ANZ CPPI Asprit II	800,000	100%	806,961	CPPISAMAF02	30.09.2009	30.03.2013	AA-	0%
Averon CPP Ltd Aver	700,000	94%	658,000	AU300AVER012	30.09.2009	20.06.2013	AA+	0%
FIIG All Seasons CPPI Note	1,500,000	92.50%	1,387,500	AU300SEKA021	29.08.2008	29.08.2014	AA+	0%
Octagon Ltd Linked	1,500,000	86.33%	1,294,950	XS023170158	25.10.2005	30.10.2015	AAA	0%
TOTAL	4,500,000		4,147,411					0.00%

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Term Deposits: Council currently holds the following Term Deposits:

Bank	Current Investment	Opening Balance	Buy/(Sell)	February Interest Earned/ Accrued	Closing Balance	Lodgement date	Maturity Date	Rating	Current Yield
NAB Cash Maximiser #	1,306,782	511,677	791,700	3,405	1,306,782	At Call	At Call	AA-	3.54%
ANZ At Call	3,863,519	3,057,079	800,000	6,440	3,863,519	At Call	At Call	AA-	4.35%
NAB Term Deposit	-	1,011,108	- 1,011,395	287	-	2/12/2012	2/03/2013	AA-	4.62%
ANZ Term Deposit	-	1,008,672	- 1,011,847	3,175	-	21/12/2012	25/03/2013	AA-	4.60%
Suncorp Treasury	1,000,000	1,008,692	-	3,905	1,012,597	21/12/2012	3/04/2013	A+	4.61%
NAB Term Deposit	1,000,000	1,003,246	-	3,727	1,006,973	1/02/2013	6/05/2013	A+	4.40%
Suncorp Treasury	1,000,000	1,003,209	-	3,684	1,006,893	1/02/2013	3/06/2013	A+	4.35%
Total:	8,170,300	8,603,683	1,568,458	24,623	8,196,764				4.28%

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31 March 2013.

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Item 20 Financial Tendering For Supply of Bulk Fuel

Division:	Corporate Services	
Management Area:	Supply Services	
Author:	Manager of Finance – Paul Baker	
CSP Key Focus Area:	Local Economy	
Priority / Strategy:	LE4There are diverse products and services locally available and minimal economic leakage to larger regional centres.	
File Ref:	Function: Financial Tenders	Activity: Fuel Supply

Background

Council is currently under contract for the supply and delivery of Bulk Fuel, Contract No T11011OROC, which has been in place since 1 July 2010. This tender process was undertaken by Regional Procurement, reported to Council in August 2010 (**Resolution No. 74**).

This contract expires on 30 June 2013, and negotiations have now commenced with OROC Councils and Regional Procurement. This tender will include the supply of Bulk Fuels to Council's three (3) depots across the shire for a period of two (2) years from 1 July 2013 to 30 June 2015; with an option for a 12 month extension based on satisfactory performance.

Issues

Under s 55 (1-4) and s428 (2) h of the Local Government Regulations and Tendering Guidelines (2012) Council is required to undertake a Tender process since the annual value exceeds \$150,000. The estimated value of this contract is \$3,400,000 over three (3) years or \$1,105,000 per annum.

Options

There is the option to take the standard Regional Procurement negotiated bulk price for all Councils or have Regional Procurement negotiate on Council's behalf a Single Source Panel Tender for the supply of Bulk Fuel to Warrumbungle Shire Council only.

Should Council not utilise the services of Regional Procurement, as per the Local Government Regulations and Tendering Guidelines, Council must conduct a full Open Tender process. This is not a preferred option, due to the staff resources required.

Assessment Criteria

Regional Procurement will use the following general criteria when drafting the tender document:

- Bulk Fuels Price variations- this sets out the procedures for a Price variation to take effect;
- Daily Price shall not be subject to rise and fall;

WARRUMBUNGLE SHIRE COUNCIL

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- Margin is fixed for the duration of this agreement. No rise and fall is permitted during the period of the agreement.
- Freight Differential pricing shall be fixed for the first six (6) month period of the Agreement. The freight differential can only be adjusted six monthly for the period of the contract.
- Where the service provider seeks to vary the freight differential it shall provide to Regional Procurement the formula used to determine the variation 30 days prior to the end of each six month period.
- The Supply Price calculated in accordance with point 1 shall be the price applicable to all Purchase orders for Bulk Fuel placed by Warrumbungle Shire,
- The provision of Bulk Fuel under a Purchase Order Contract shall not be withheld or disrupted by formalities or disputes associated with variation of a price and
- Price and Minimum delivery times will be given preference.

Financial Considerations

The cost to Council to have Regional Procurement undertake Tenders is covered by Council's subscription. This results in savings of several thousand dollars as Tenders are advertised in major city newspapers as well as regional and local press. Regional Procurement also draws up the contracts for the tender at no cost to Council.

Warrumbungle Shire Council expends in excess of \$1,105,000 per annum on the supply and delivery of Bulk Fuel. This is a critical input into Council's Road Maintenance, Road Contract and Road Operations programs.

Summary

Council's current contract for the Supply and Delivery of Bulk Fuels expires on 30 June 2013. By utilising the resources of Regional Procurement, of which Council is a member, the Tender Process is undertaken by skilled and specialised staff and cost of fuel supply is benchmarked and compared against the OROC region. The benefits of being part of this buying group safeguards Council against supplier collusion, and price fixing. Council has been provided with a range of detailed assessment criteria that covers all aspects relating to the new Bulk Fuel tender. Regional Procurement will ensure local suppliers are given an opportunity to participate in this tender.

The benefit of selecting to run a single source panel tender for Warrumbungle Shire Council will open the supply up to our smaller local bulk fuel suppliers, which may not have the infrastructure or capacity to participate in a full regional tender.

Regional Procurement will undertake the tender process; and once completed draw up the draft formal contracts on Council's behalf, for adoption.

RECOMMENDATION

That Council utilises Regional Procurement to undertake a Single Service Panel Tender for the Supply and Delivery of Bulk Fuel to Warrumbungle Shire Council for the period 1 July 2013 to 30 June 2015; with an option for a 12 month extension based on satisfactory performance.

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Item 21 Coolah Public Art and Tourism Proposal

Division:	Corporate Services	
Management Area:	Tourism and Economic Development	
Author:	Director Corporate Services – Rebecca Ryan	
CSP Key Focus Area:	Community and Culture	
Priority / Strategy:	CC3 the vibrant arts and cultural life of the shire needs to be promoted and supported as an essential aspect of the community well-being	
File Ref:	Function: Planning	Activity: Heritage matters

Background

The Coolah District Development Group (CDDG) is seeking the Council's approval and endorsement of a community public art piece to pay tribute to the Black Stump and the heritage of Coolah.

The public art piece will be a 1.5m² by 2m metal sculpture located in the main street precinct between the Warrumbungle Shire Council building and the Pandora Gallery/Coolah Library. Currently there is a young tree and seating. It will be accompanied by a metal and timber arch behind and aligned with the laneway, depicting 'Coolah, Home of the Black Stump' and a chronology of Coolah's industrial and cultural development.

It will act as both a symbolic interpretation of the town's iconic Stump as well as an educational tool for the region's history with integrated engravings of historical information.

This impetus for this project has been ignited by a local University student undertaking a major works their last year of Design, who will be presenting this project to Council in the public forum.

Issues

A Development Application is required for this project, and Council staff are assisting the CDDG with this process. Since this public art work is located on Council property, Council permission is required for the DA to be lodged for assessment.

There is a young tree and bench seating in the current site, and following Attachments 1 and 2; are artist representations of the proposed Sculpture in place.

The community endorsed the project concept initially in 1996 during the community planning process, with the CoolART plan 2010. Public Art was raised as an opportunity to attract visitors in all of our communities in the 2011 Warrumbungle Community Strategic Plan public forums.

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The durability and sound build of the project will require little to no future maintenance as demonstrated by other recently completed works for Dunedoo Milling Park and Baradine Oval by the same artist.

This project being undertaken by a University student who has a timeframe for completion being early June 2013.

Options

There is currently \$482 remaining in Donations Other after Round Two (2) Financial Assistance Grants were approved at the February 2013 Council Meeting.

Council may choose to either support or not support this project. Should support be forthcoming Council will need to resolve to provide the funds required from remaining funds in Donations Other and Coolah Town Streets, within the current budget.

Funding applications are being investigated for lodgement by the CDDG to Orana Arts, Volunteer Grants Programs and FRRR programs.

Financial Considerations

The structure will be built at no cost to Council using recycled metal and timber sourced from local properties and constructed by the community with the guidance of a renowned local blacksmith,

The base of the sculpture will include, a 1m² rock sourced from a local landholder and the completed sculpture will need to be collected, moved and placed on site.

The large budget items for this project is being met by Volunteer labour and donations of goods or materials.

Council is being asked to provide a donation to cover the following:

- Development Application expense
- Labour and plant required to remove the tree, seating and pavers
- Labour and plant required to collect and place the rock in place and replace pavers.

Item	Cost/value	Source
Sculpture Materials - Steel piping	\$ 10,000	In Kind
Timber posts	500	In Kind
Steel cut 'Coolah' arch	2,000	In Kind
Welding rods / grinding discs	500	In Kind
Services of Artist and local residents in construction	7,000	In Kind
Services of Graphic Designer and Project Coordination	6,000	In Kind
DA Lodgement	240	Council
Council Labour and Plant to remove tree, bench/pavers	1,000	Council
Council Labour and Plant to collect, place rock onsite	1,000	Council
Engraving of historical plaques	600	CDDG
TOTAL	\$ 28,840	

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Summary

In conjunction with the sculpture and historical arch, an up-to-date tourism campaign to market Coolah to potential visitors online will be developed. Using an attractive, relevant and thorough promotion of Coolah's distinctive qualities tourists will be brought into the town centre and encouraged to extend their stay.

The project aims to work closely with the community to gain ownership generating a support network and drive, involving as many residents as possible in the rejuvenation and promotion of their town's local distinctiveness. This project is the first public art piece for Coolah and the first stage in a series of proposed public art pieces developed in the 2010 Public Art Plan for Coolah which will continue to depict Coolah history and heritage to boost the town's economic, social and cultural foundations.

RECOMMENDATION

That Council endorse the community public art piece proposed by the CDDG to pay tribute to the Black Stump and the heritage of Coolah and donate the Development Application expense from Donations Other **FURTHERMORE** provide in-kind Labour and Plant to assist the removal of the existing tree and seating and installation of the sculpture onsite from Urban Services, Coolah Streets.

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Attachment 1

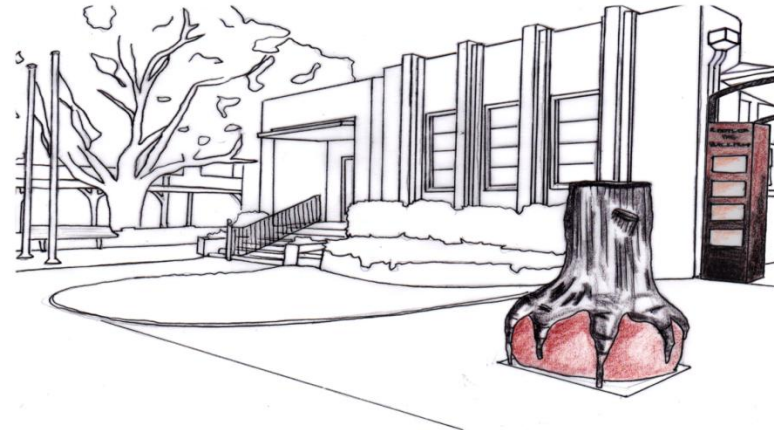


STREET VIEW OF SCULPTURE & ARCHWAY

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 18 April 2013

Attachment 2



SCULPTURE IN FRONT OF SHIRE BUILDING

WARRUMBUNGL SHIRE COUNCIL

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Item 22 RV Dump Points

Division:	Corporate Services	
Management Area:	Development and Tourism	
Author:	Manager Economic Development & Tourism – Aileen Bell	
CSP Key Focus Area:	Local Economy	
Priority/Strategy:	LE3 New tourism opportunities and initiatives across the shire need to be identified, developed and well co-ordinated	
File Ref:	Function: Economic Development	Activity: Tourism

Background

The Campervan and Motorhome Club of Australia Ltd (CMCA) has obtained a grant from the NSW Department of Roads and Maritime Services (RMS) for the installation of additional dump points throughout New South Wales.

These units have been identified as a vital piece of recreational vehicle infrastructure that can give a reason for a RV consumer to “stop and shop” in communities. Self-contained vehicles inclusive of coaches and buses are required to empty black water cassettes regularly (every 3-5 days), larger units are most likely requiring use of a facility every (7-10 days).

CMCA sought expressions of interest from LGA’s wanting to participate in an initiative which includes the supply of a DumpEzy at no cost to Council, plus, courtesy of the agreement with funding up to \$3,000 (exc GST) per site for a maximum of two (2) sites for installation costs.

In March the Manager Economic Development & Tourism confirmed, with CMCA, Warrumbungle Shire’s interest in participating and has been able to negotiate the allocation of two (2) DumpEzy’s with the accompanying funding subsidy.

The EDT Committee meeting of 27 March discussed the proposed sites and the following agreement was reached:

- Coonabarabran – eastern end of Essex Street where the unit will be plumbed into existing sewer line;
- Baradine – Lions Park where the unit can once again be plumbed into the existing sewer line;
- Coolah – Booyamurra Street – still awaiting confirmation from Technical Services on this siting;
- Dunedoo – proposed and agreed site to be installed at the Truck Stop behind the current amenities block however this site appears to be inappropriate because the “fall” for the proposed DumpEzy would not carry waste into the current sewer line. Technical Services is to advise on another site further west along the park.

It should be noted that dumpsites are to be provided at no cost to the user.

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Issues

Directional signage is required with three (3) signs per town consisting of two (2) roadside RV Friendly signs and a dump point sign.

Locations for Coolah and Dunedoo sites and quotes for installation across the four (4) sites are required from Technical Services.

Options

Council's budget allocation is \$2,500 and the subsidy from CMCA is \$6,000 in total.

It is proposed for Council to pursue the installation of dumpsites in two (2) locations within the Shire this financial year utilising the funding available; and purchase the two (2) DumpEzy's for Coolah and Dunedoo then budget for additional funds in the 13/14 financial year to complete the installations in Dunedoo and Coolah.

Financial Considerations

An allocation of \$2,500 was made in the last budget for Sewerage access dump points. CMCA will provide \$6,000 to cover costs of installation of the provided two (2) DumpEzy's.

The cost for installing at two (2) sites is \$6,000, however this is a conservative estimate of costs which may vary dependant on Technical Services quote.

This allows Council \$8,500 to install dumpsites across the shire.

Budget	
Council	\$ 2,500
CMCA Subsidy	\$ 6,000
TOTAL	\$ 8,500

Project Cost	
2 x Dumpezy's	NIL
2 x Dumpezy's	\$ 3,600
Installation x 2	\$ 6,000
4 x Sign Kit	\$ 1,252
TOTAL	\$10,852

There is a funding shortfall of \$2,352, which may be less depending on Technical Services labour and plant expenses to install the two (2) Dumpezy's. This will be funded from savings made in VIC Operations budget.

The installation costs of the next two (2) Dumpezy's will be included in the 13/14 Operational Plan considerations.

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Summary

Council has committed to pursuing the installation of dump points across the Shire and has allocated a total of \$2,500 towards the project in the 2012-13 Operational Plan.

Four (4) towns have been identified with Baradine and Coonabarabran described as “ready to go” with reasonable access to sewer lines for the installations.

It is now necessary to prepare a final submission to CMCA for the dump point subsidy which requires addresses, description of the sites and access, availability of potable water and rubbish disposal.

RECOMMENDATION

That Council proceeds with the application to CMCA for Dump Point Subsidy of \$6,000 for the RV Dump Points to be installed immediately at the following locations; Essex Street, Coonabarabran and Lions Park, Baradine **FURTHERMORE** purchase the two (2) additional DumpEzy’s for Coolah and Dunedoo when locations have been finalised for installation in the 13/14 financial year.

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Item 23 Storage of Coonabarabran Family History Group Historical Society Records

Division:	Corporate Services	
Management Area:	Development and Tourism	
Author:	Manager Economic Development and Tourism – Aileen Bell	
CSP Key Focus Area:	Community and Culture	
Priority/Strategy:	CC3 the vibrant arts and cultural life of the shire needs to be promoted as an essential aspect of community well-being.	
File Ref:	Function: Council Properties	Activity: Usage

Background

Council has requested investigation of storage space for historical records of the Coonabarabran Family History Group (DPS) (**Resolution 285/1213**)

The Manager of Economic Development and Tourism met with several members of the DPS to discuss requirements.

DPS has a collection of records and books which at this stage are in a container at the Coonabarabran High School which are at risk of damage; they are also not as accessible throughout the year as they need to be for local and visiting researchers.

Issues

Office space at the Visitor Information Centre (VIC) will become available once renovation of the Chamber building has been completed and the Road Safety Officer is re-located to the Chamber Office. The space is 3.65m x 3.75m with high windows facing the highway.

Originally when the Road Safety Officer's relocation was advised, the office space was targeted for urgently required storage space for tourism promotional collateral but on closer examination and in consultation with staff and the DPS there appears to be a position of compromise to accommodate the needs of both the DPS and Warrumbungle Shire Tourism.

The DPS goods required to be stored include a wide filing cabinet, 1 x 2 door steel cupboard and a bookshelf as well as wall space for other artefacts held.

Warrumbungle Shire Tourism requires space to store boxed brochures, usually 1 pallet at a time. These brochures are distributed locally and through the VIC to local tourism operators.

For security purposes the room is a locked room and access is through the main entry to the VIC; the VIC staff have a key to the proposed storage space.

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Financial Consideration

There appears to be no financial considerations for relocation of the DPS goods as DPS will relocate their materials to the VIC. I foresee no ongoing financial issues.

Summary

The DPS requires accessible and safe storage for records. Tourism requires additional space for storage of local brochures. The VIC has a room available which can adequately meet the needs of both groups on an agreed shared basis.

RECOMMENDATION

That the DPS be advised that the small office in the Visitor Information Centre would be made available to them for storage of historical records on the understanding that this is a shared arrangement with the VIC/Warrumbungle Shire Tourism who will continue to store brochures in the room **FURTHERMORE** The key responsibility for the room remains with the VIC and access will be granted to the DPS during VIC opening hours only.

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Item 24 Coolah Medical Centre – 16 Cole Street Coolah

Division:	Corporate Services	
Management Area:	Property and Risk	
Author:	Manager Property and Risk – Jennifer Parker	
CSP Key Focus Area:	Public Infrastructure and Services	
Priority / Strategy:	P12 the long-term wellbeing of our communities is dependent on the on going provision of high quality services in health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management	
File Ref: Function:	Council Properties	Activity: Acquisition

Background

Council received a report in February 2013 regarding the progress of the Contract of Sale for the Coolah Medical Centre whereby it was informed of the owner had been negotiating with other persons and offered for sale the Practice and Coolah Medical Centre to this third party. The deposit was returned and Council resolved to return of the deposit of \$15,180 and instruct its Solicitors to write to the Vendor Solicitors seeking advice as to the first right of refusal provisions as agreed in the sale conditions in 2008 (**Resolution 242/1213**).

Issues

On the 22 March 2013 Council's solicitors advised that the vendor had returned to their solicitor a signed Contract of Sale of the Coolah Medical Centre.

Council has already received the returned deposit cheque from the vendors solicitor and instruction that the sale was not to proceed. It now appears that the vendor has changed their mind and wishes Council to continue with the original sale for the property at \$151,800.

It has come to Council's attention that the building has some water leakage concerns that may need addressing, and it is proposed that prior to any negotiations, another property inspection be undertaken. This would enable Council to be confident that the building has not suffered from neglect whilst being unoccupied for nearly a year.

Financial Considerations

The agreed purchase price of \$151,800 plus stamp duty of \$3,803 and legal costs estimated at \$2,500 was approved by Council via a supplementary vote of \$158,103 (**Resolution No 105/1213**). However Council will be invoiced for legal expenses incurred to date, being \$2,761.

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An additional \$4,000 supplementary vote was provided as agreed by the Vendor for office furniture, goods and chattels as part of the adoption of recommendation of the Finance and Projects Committee meeting held 12 November 2012 (**Resolution 149/1213**)

Summary

Council's attempts to ensure the retention of an equipped and functional Medical Centre and purchase the property 16 Cole Street, Coolah being Lot 15 Section 3 DP 979105 known as the Coolah Medical Centre is still achievable. The vendor failed to proceed with separate negotiations and would again like to sell it to Warrumbungle Shire Council.

This is an opportunity to return the ownership and control of an integral facility needed to attract medical practitioners to Coolah back to Council. This is a positive role that local government can take in the provision of health services to rural communities.

The Furniture and Fittings were agreed by the General Manager and the Vendor to be dealt with separately at a cost of \$4,000. Council may choose to renegotiate this arrangement on the basis that as a result of the protracted negotiations on this purchase and subsequent returning of the deposit cheque by the Vendor has incurred extra costs for Council in legal fees which were not in the original or subsequent budgets.

RECOMMENDATION

That Council proceeds with the purchase of the Coolah Medical Centre premises at 16 Cole Street Coolah, Lot 15 Section 3 DP 979105 subject to;

1. Undertaking of a comprehensive building inspection and the General Manager being satisfied the neglect to the building has not been detrimental to the original purchase price; and
2. Agreement by the Vendor to remove the Furniture and Fittings valued at \$4,000 from the agreement.

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Item 25 NSW Treasury Financial Assessment and Benchmarking Report

Division:	Corporate Services
Management Area:	Financial Services
Author:	Director Corporate Services – Rebecca Ryan
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk.

File Ref: **Function:** Grants and Subsidies **Activity:** Programs

Background

In November 2012 Council approved the signing of the NSW State Government Local Infrastructure Renewal Scheme (LIRS) Round 1 Funding Agreement. This initiative, administered by the Division of Local Government (DLG) provides an interest subsidy of 4% of the interest cost of a loan to bring forward infrastructure investment backlogs. Council had received notification late August, that the project was approved subject to a satisfactory independent financial assessment and benchmarking exercise to be undertaken by NSW Treasury (TCorp) and funded by the DLG.

Following a summary of the draft outcomes being presented to Council in November, the final TCorp report has now been received, and is attached for Councillors under separate cover.

The objective of the report was to provide an independent assessment of Council's financial capacity and its ability to undertake additional borrowings. The analysis is based on a review of Council's historical performance from the last three (3) years consolidated financial statements, Council's current financial position, and long term financial forecasts in the Long Term Financial Plan (LTFP).

Council's performance has been benchmarked in the assessment against its peers, being DLG Group 11 which includes 21 Councils of similar size, using key ratios.

Whilst the report acknowledges Council to be in a weak financial position, as reported to Council in November 2012, it recommended that Council receive the LIRS funding.

Issues

When analysing the three (3) year review period TCorp has made the following observations:

- *Council has posted increasing operating deficits (excluding grants and contributions for capital purposes) with Council's employee costs increasing at a high rate due to a number of one-off factors*

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- *Earnings before Interest, Taxes, Depreciation and Amortisation (EBITDA) a measure of the underlying operating performance, has also declined in each year*
- *Council's own source operating revenues represent under 50% of total revenue with operating grants and contributions their largest revenue source. This level of own source revenue is consistent with many smaller rural council's*
- *Council's liquidity has remained sound as highlighted by the improving Unrestricted Current Ratio and Cash Expense Ratio*
- *Council has had sufficient capacity to manage their debt commitments as highlighted by a strong Debt Service Cover Ratio (DSCR) and Interest Cover Ratio across the three years*

Options

Council should consider the TCorp report in light of the preparations of the 2013/14 – 2016/17 Delivery Program/Operational Plan and review of the Long Term Financial Plan and Asset Management Plan IP&R documents.

Financial Considerations

Council is well aware of the issues that are faced however a lot of the risks and challenges are outside of Council control, with the forecast declining population arguably the largest problem.

As reported by the LTFP Council is expected to face increasing staffing and other costs due to cost shifting, population decline, competition for staff from the mines, a general drift of young skilled workers to the coast, and above CPI increases in electricity and fuel costs. Council will also be unable to fully recoup these cost increases due to limitations on revenue growth including rate pegging, a worsening demographic outlook, and Council's high reliance on grant revenue to fund Council's operations. Unless Council takes action to address these issues, we face an uncertain financial future.

Summary

Based on this review of both the historic financial information and the 10 year forecasts within Council's LTFP, TCorp have noted many of the challenges that Council faces in managing a relatively large geographical area with a small and declining population. TCorp consider Warrumbungle Shire Council to be in a weak financial position.

However TCorp have recommended that Council receive the LIRS funding. This is based on the following key points:

- *Council has sufficient capacity to repay the \$2.3m borrowings as indicated by the DSCR and Interest Cover Ratio above the benchmark for all 10 years*
- *Council has a low level of borrowings at \$1.9m on a consolidated basis in 2011, only 0.5% of net assets*
- *Through the completion of the IP&R documents, Council has demonstrated that they have a clear understanding of the issues that they face with Council building on the recommendations of the Promoting Better Practice Program completed by DLG in November 2010*

It is also recommended that a review of the LTFP be undertaken with consideration given to the operating deficit, the capital expenditure program against the current revenue base and employee expenses.

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In order to remain financially sustainable, TCorp have proposed that Council investigate a number of options and initiatives. These were noted in Council's own LTFP and they include;

- *Further community consultation to identify acceptable service levels and to assess the appetite of the community to fund these via a Special Rate Variation (SRV) if Council do not have the financial capacity to provide the services*
- *Council reviewing its capital expenditure program to provide a cost benefit analysis on all planned capital works, especially new capital projects*
- *Identifying further cost efficiencies to minimise expenditure across all areas of the business, one option being to share certain services with neighbouring councils*
- *Analyse whether current prices of 'user pays' facilities are adequately covering the cost of the services to which they relate.*

RECOMMENDATION

That Council receives the NSW Treasury Financial Assessment and Benchmarking Report (March 2013) noting the recommendations in preparations of the 2013/14 – 2016/17 Delivery Program/Operational Plan and review of the Long Term Financial Plan and Asset Management Plan IP&R documents.

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Item 26 Community Representatives - Advisory Committees of Council

Division:	Executive Services	
Management Area:	Governance	
Author:	PA to Director Corporate Services – Emma Gardiner	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	CC4 Public involvement in community activities including volunteerism needs to be increased	
File Ref:	Function: Corporate Management	Activity: Committee Meetings

Background

At the Call to Council Meeting held 20 September 2012 Council endorsed the internal and external committees of Council. There are a number of Committees of Council which include community representation.

Council has advertised seeking Expressions of Interest from shire residents wishing to represent the community and participate in the following committees of Council;

1. Warrumbungle Aerodromes Advisory Committee which includes six (6) community representatives being two (2) representatives for each aerodrome – Baradine, Coolah and Coonabarabran) and
2. Baradine Memorial Hall Committee which includes six (6) community representatives.

The Councillor representatives elected as Councillor representatives in September 2012 and supervising Manager are;

1. Warrumbungle Aerodromes Advisory Committee (Manager Road Operations)
 - Councillor Denis Todd
 - Councillor Gary Andrews
2. Baradine Memorial Hall Committee (Manager Property and Risk)
 - Councillor Denis Todd

Issues

Council is bound by its charter to consult and engage with the community in regards to the management of public facilities and delivery of services (ch3 Local Government Act 2003). A Committee of Council is bound by Council's Code of Conduct and minutes with recommendations presented to Council for consideration. They provide an opportunity for feedback and input into Council decision making about the facility or Management Activity.

The Baradine Memorial Hall Committee is a new Council Committee, and established to assist the Manager Property and Risk plan for capital expenditure and implement an R&M program, engaging Contractors as required as per Council's Contractor Management Policy.

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A number of responses were received from existing representatives and new community members interested in becoming a part of a Council committee.

Options

Council should endorse the Expressions of Interest received from those community members who have nominated.

Financial Considerations

There are no financial considerations, each Manager supports their respective Committee. Councillors generally assist with any travel required, and Councillor travel is budgeted for in the Governance Councillor expenses allocation.

Summary

Warrumbungle Aerodromes Advisory Committee:

1. Mr John Farrell (Baradine)
2. Mr Darren Worrell (Baradine)
3. Mr Gary Connelly (Coolah)
4. Mr John Gill (Coolah)
5. Mr Colin Tink (Coonabarabran)
6. Mr Kevin Barrington (Coonabarabran)

Baradine Memorial Hall Committee

1. Mr John Farrell
2. Mrs Nea Worrell
3. Mrs Loretta Masman
4. Mr Matthew Bunner

RECOMMENDATION

That Council accept the nominations for the Community representatives as the following;

Warrumbungle Aerodromes Advisory Committee:

Mr John Farrell, Mr Darren Worrell, Mr Gary Connelly, Mr John Gill, Mr Colin Tink and Mr Kevin Barrington.

Baradine Memorial Hall Committee:

Mr John Farrell, Mrs Nea Worrell, Mrs Loretta Masman and Mr Matthew Bunner.

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Item 27 Selection of a Consultant to Investigate and Prepare Concept Designs for the Proposed Baradine Flood Levee

Division:	Technical Services
Management Area:	Asset and Design Services
Author:	Director Technical Services - Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority / Strategy:	PI2 the long-term wellbeing of our communities is dependant on the ongoing provision of high quality services in health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management

File Ref: **Function:** Environmental Management **Activity:** Programs

Background

Council will recall that a Floodplain Risk Management Study and Plan for Teridgerie Creek in Baradine was completed in May 2012. Council will also recall that funding has been received to progress the project to the next stage which is completion of concept designs for a levee. The length of the proposed levee is around 2.4km and the proposed height of the levee is dependent upon the inclusion of diversion flood flows from Teridgerie Creek to Baradine Creek in the overall flood protection scheme. Preparation of concept designs will also involve assessment of levee location and land acquisition requirements, construction materials, additional survey and internal drainage requirements.

The process of selecting a consultant to work with Council involves a public invitation for Consultants to Express an Interest in the project. A shortlist of consultants is determined and they are then invited to prepare and submit a tender for the work. With the assistance of the Office of Environment and Heritage a draft tender brief has been prepared and this documentation was made available to consultants wanting to submit and expression of interest.

Fourteen consultants submitted and Expression of Interest in the project and it is expected that a shortlist of between three and six of this number will be invited to submit a tender. The EOI have been assessed by both staff and by the Office of Environment and Heritage. Council is now asked to endorse the list of consultants shortlisted for invitation to submit a tender.

Issues

There are no significant issues in relation to the process and selection of consultants being invited to submit a tender submission. However, sufficient number of consultants must be invited to allow for the possibility that one or two consultants may decline the invitation to tender. The tenders submitted by the invited consultants must be considered by Council.

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Options

Shortlisting the consultants involves assessment of their submission based on the following criteria:

- Demonstrated understanding of what is required to produce a quality outcome.
- Record of performance on similar works including experience in consulting with rural communities.
- The quality of the consultant's team in terms of demonstrated experience in the field.
- The proposed methodology, in particular the methodology to be adopted in addressing the identified local issues.
- Methodology that will be used to achieve project outcomes.
- The Consultants current capacity and resources.

The consultants who submitted an EOI in the project are listed as follows along with their assessment scores.

• Lyall & Associates	91
• DEX Consulting Pty Ltd	14
• SLR Consulting Australia Pty Ltd	24
• J Wyndham Prince Pty Ltd	52.5
• Envirotag Australia	14.5
• Constructive Solutions Pty Ltd	16
• Geolyse	60
• NSW Public Works	78
• Ardill Payne & Partners	23
• Entura	49
• GHD Pty Ltd	74
• Tierney Opus	28
• Mitchel Hanlon Consulting	22
• Sunwater	42.5

The assessment process determined that the following consultants showed enough merit to be invited to submit a tender;

- Lyall & Associates
- NSW Public Works
- GHD Pty Ltd
- Geolyse.

Council has discretion in this matter and may wish to increase or decrease the number of consultants invited to tender.

Financial Considerations

The funding offer from the State Government for Survey Investigation and Design phase of the project is \$385,715. The funding offer is based on contribution from Council on a 6 to 1 basis, that is, Council is required to contribute \$64,285 towards the project. That is, with the funding from the State Government and Council's contribution, the total funding available for next phase is \$450,000.

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Council has allocated \$50,000 in the 2012/13 budget for the Baradine Flood Risk mitigation project and the forward programme over the following three (3) years also includes an allocation of \$50,000 for the project.

RECOMMENDATION

That the following consultants are invited to submit a tender for the project 'Investigation and Concept Design for the Baradine Town Levee and Diversion Channel Combination Options:

- Lyall & Associates
- NSW Public Works
- GHD Pty Ltd
- Geolyse.

FURTHERMORE if an invitation is declined the following two consultants are invited in the preference order shown:

1. J Wyndham Prince
2. Entura

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Item 28 2012 /13 Technical Services Works Program – Road Operations & Urban Services

Division:	Technical Services	
Management Area:	Road Operations & Urban Services	
Author:	Director Technical Services – Kevin Tighe	
CSP Key Focus Area:	Public Infrastructure & Services	
Priority / Strategy:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.	
File Ref:	Function: Roads	Activity: Capital Works Programme

Background

The Road Operations and Urban Services report monthly report for the period ending 28 February 2013 is presented in attachment 1.0. The report focuses on Capital Expenditure projects; however it also includes a schedule of maintenance on unsealed roads. The monthly report now includes projects in the Urban Services area such as upgrades to parks, ovals and pools

Issues

None

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

None

RECOMMENDATION

That works program presented in attachment 1.0 is noted for information only.

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Attachment 1.0 – 2012/13 Works Program for Road Operations and Urban Services – Status Report for Period ending 31 March 2013

Task Name	Start	Finish	Cost	YTD Cost	% Work Complete
Road Operations	Mon 2/07/12	Fri 9/08/13	\$8,290,936	\$0	66%
Local Rural Roads	Fri 26/10/12	Fri 9/08/13	\$1,600,000	\$0	38%
Bridges	Fri 26/10/12	Fri 9/08/13	\$1,600,000	\$0	38%
Bugaldie Creek Bridge - Goorianawa	Mon 10/06/13	Tue 25/06/13	\$700,000	\$93,300	25%
Baby Creek Bridge	Fri 26/10/12	Fri 2/11/12	\$0	\$740,696	100%
Tongy Bridge - Talbragar River	Tue 4/06/13	Wed 26/06/13	\$700,000	\$193,540	40%
Grandchester Bridge	Thu 1/08/13	Fri 9/08/13	\$200,000	\$0	0%
Sealed Roads	Mon 22/10/12	Wed 5/06/13	\$600,000	\$0	78%
Wool Road Rehabilitation	Wed 12/12/12	Fri 4/01/13	\$100,000	\$90,605	100%
Coolah Creek Road Rehabilitation	Mon 22/10/12	Tue 6/11/12	\$90,000	\$94,355	100%
Spring Ridge Rd Culvert Extensions	Wed 20/02/13	Wed 13/03/13	\$0	\$50,263	35%
Spring Ridge Rd Widening	Tue 7/05/13	Wed 5/06/13	\$0	\$0	0%
Reseals	Wed 27/02/13	Thu 28/02/13	\$410,000	\$0	0%
Unsealed Roads	Mon 2/07/12	Tue 28/05/13	\$2,906,130	\$0	82%
Kurrajong Rd	Thu 14/02/13	Fri 15/03/13	\$115,000	\$83,261	100%
Digilah Rd	Mon 20/08/12	Wed 3/10/12	\$207,193	\$210,440	100%
Piambra Rd	Tue 11/12/12	Fri 18/01/13	\$194,720	\$141,700	100%
Lawson Park Rd	Fri 26/04/13	Tue 28/05/13	\$150,000	\$0	0%
Gentle Annie Rd	Fri 7/09/12	Tue 27/11/12	\$375,011	\$395,082	100%
Gentle Annie Rd - causeway	Tue 11/09/12	Fri 26/10/12	\$0	\$0	100%
Bingie Grumble Rd	Wed 24/10/12	Tue 6/11/12	\$75,029	\$65,251	100%
Napier Lane	Fri 3/05/13	Tue 28/05/13	\$150,000	\$16,158	0%
Morriseys Rd	Mon 12/11/12	Mon 26/11/12	\$75,000	\$87,985	100%
Gravel Road Resheeting	Tue 24/07/12	Thu 2/05/13	\$750,000	\$0	84%
Borah Creek Rd	Tue 7/08/12	Fri 17/08/12	\$95,000	\$97,025	100%
Rayack Road	Mon 20/08/12	Fri 24/08/12	\$25,000	\$22,746	100%
Mancers Rd	Wed 30/01/13	Wed 13/02/13	\$95,000	\$57,130	65%
Pibbon Rd	Wed 29/08/12	Wed 12/09/12	\$95,000	\$92,213	100%
Gumnut Rd	Tue 24/07/12	Wed 25/07/12	\$25,000	\$5,134	100%
Napier Lane	Mon 15/04/13	Thu 2/05/13	\$135,000	\$134,886	100%
Laheys Creek	Mon 8/04/13	Thu 18/04/13	\$80,000	\$10,865	15%
Brooklyn Rd	Fri 19/04/13	Fri 26/04/13	\$40,000	\$0	0%
Dennykymine Rd	Fri 30/11/12	Fri 14/12/12	\$100,000	\$83,858	100%
Yarrow Rd	Fri 2/11/12	Fri 23/11/12	\$60,000	\$48,086	100%
Tandara Estate	Tue 7/08/12	Wed 8/08/12	\$0	\$22,384	100%
Moorefield Rd	Wed 10/10/12	Thu 1/11/12	\$0	\$24,888	100%
Causeways & Culverts	Mon 7/01/13	Wed 23/01/13	\$68,177	\$0	33%
Dandry Road	Mon 7/01/13	Tue 15/01/13	\$277	\$0	100%
Intersection of Lockerbie Rd & Digilah Rd.	Mon 7/01/13	Wed 9/01/13	\$37,300	\$0	0%
Premier Estate Rd - causeway (Namoi CMA)	Mon 21/01/13	Wed 23/01/13	\$30,600	\$0	0%
Road Safety Blackspots	Tue 9/04/13	Tue 9/04/13	\$45,000	\$0	0%
Flood Damage Repair Projects	Mon 2/07/12	Mon 4/03/13	\$701,000	\$0	83%
Wyuna Rd (Garrawilla Creek)	Wed 30/01/13	Wed 13/02/13	\$701,000	\$481,996	15%
Box Ridge Rd (Yallagal Creek)	Fri 17/08/12	Fri 7/09/12	\$0	\$0	85%
Warkton Rd (Saigus Gully)	Mon 2/07/12	Mon 2/07/12	\$0	\$0	100%
River Rd (Golf Club Creek)	Wed 12/09/12	Tue 18/09/12	\$0	\$0	100%
Chinamans Gully - MR129	Fri 21/09/12	Wed 3/10/12	\$0	\$0	100%
Caledonia Rd (Teridgerie Creek)	Mon 2/07/12	Mon 2/07/12	\$0	\$0	100%
Bungabah Rd (Bungabah Creek)	Mon 17/09/12	Mon 17/09/12	\$0	\$0	100%
Gentle Annie Rd (Sand Creek)	Mon 15/10/12	Fri 30/11/12	\$0	\$0	100%
Neible Siding Rd (Binnia Creek)	Tue 4/12/12	Tue 18/12/12	\$0	\$0	100%
Orana Rd (Coolaburragundy River)	Mon 4/03/13	Mon 4/03/13	\$0	\$0	0%
Teridgerie Creek Cwy - rock at base of flume	Tue 2/10/12	Thu 4/10/12	\$0	\$0	100%

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Task Name	Start	Finish	Cost	YTD Cost	% Work Complete
Regional Roads	Mon 2/07/12	Tue 11/06/13	\$2,135,462	\$0	12%
Bridges	Tue 9/04/13	Tue 11/06/13	\$1,500,000	\$0	5%
Saltwater Creek No 2	Tue 9/04/13	Tue 11/06/13	\$1,500,000	\$193,043	5%
Sealed Roads	Mon 2/07/12	Thu 28/03/13	\$635,462	\$0	34%
Shoulder widening MR7519 (Forest Rd)	Tue 15/01/13	Fri 25/01/13	\$167,240	\$0	5%
Deadmans Gully Rehabilitation	Tue 20/11/12	Fri 23/11/12	\$48,222	\$62,765	100%
Reseals	Thu 28/02/13	Thu 28/02/13	\$420,000	\$383,271	0%
Town Streets Coonabarabran	Mon 2/07/12	Fri 14/06/13	\$460,462	\$0	77%
Old Common Road	Tue 30/10/12	Tue 15/01/13	\$22,311	\$22,311	100%
Extension of K&G - Barker Street	Mon 2/07/12	Mon 2/07/12	\$0	\$1,257	100%
Footpath construction - near baths	Wed 7/11/12	Wed 28/11/12	\$67,584	\$48,613	100%
Culvert Ext in Dalgarno Street	Tue 14/05/13	Fri 14/06/13	\$160,567	\$27,484	0%
Seats - CBD area	Mon 26/11/12	Tue 27/11/12	\$15,000	\$0	0%
Footpath and K&G new Admin Building	Tue 4/12/12	Tue 14/05/13	\$115,000	\$135,286	95%
Reseals	Thu 28/02/13	Thu 28/02/13	\$80,000	\$63,378	0%
Town Streets Binnaway	Thu 28/02/13	Thu 28/02/13	\$15,000	\$0	0%
Reseals	Thu 28/02/13	Thu 28/02/13	\$15,000	\$20,176	0%
Town Streets Baradine	Wed 27/02/13	Wed 19/06/13	\$91,800	\$0	0%
Kerb & Guttering Castlereagh St, Narren to Darling	Tue 4/06/13	Wed 19/06/13	\$57,000	\$0	0%
Street light	Mon 4/03/13	Mon 4/03/13	\$8,000	\$0	0%
Footpath rehabilitation - various	Tue 7/05/13	Tue 21/05/13	\$10,000	\$0	0%
Reseals	Thu 28/02/13	Thu 28/02/13	\$16,800	\$25,822	0%
Town Streets Coolah	Tue 16/10/12	Tue 25/06/13	\$186,581	\$0	46%
Binnia Street Upgrade - Kerb blisters	Fri 31/05/13	Tue 25/06/13	\$46,581	\$0	0%
Cycleway	Mon 18/03/13	Fri 26/04/13	\$60,000	\$32,151	50%
Footpath - Campbell St, Binnia St to Cunningham	Tue 16/10/12	Wed 31/10/12	\$55,000	\$48,288	100%
Reseal program	Thu 28/02/13	Thu 28/02/13	\$25,000	\$7,747	0%
Town Streets Mendooran	Mon 8/10/12	Tue 26/03/13	\$105,000	\$0	93%
Benewa Street sealing	Mon 8/10/12	Tue 16/10/12	\$40,000	\$35,883	100%
Abbott Street sealing	Wed 17/10/12	Fri 26/10/12	\$40,000	\$18,982	100%
Footpath Rehabilitation - various sections	Tue 12/03/13	Tue 26/03/13	\$10,000	\$6,273	85%
Reseal program	Wed 27/02/13	Thu 28/02/13	\$15,000	\$14,004	0%
Town Streets Dunedoo	Wed 27/02/13	Tue 2/07/13	\$190,500	\$0	0%
Dish drain, Tucklan St at Bandulla, north side	Mon 15/04/13	Fri 19/04/13	\$18,000	\$3,821	0%
Walloo Street construction & sealing	Fri 31/05/13	Tue 2/07/13	\$150,000	\$0	0%
Reseal program	Wed 27/02/13	Thu 28/02/13	\$22,500	\$19,993	0%
Urban Services	Sun 1/07/12	Fri 28/06/13	\$297,124	\$0	0%
Baradine	Sun 1/07/12	Sun 1/07/12	\$136,717	\$0	0%
Toilet Block - Lions Park	Sun 1/07/12	Thu 31/01/13	\$0	\$99,334	100%
New Street Trees	Fri 31/05/13	Fri 28/06/13	\$21,717	\$0	0%
Hot water repairs Baradine Oval	Tue 1/01/13	Thu 31/01/13	\$15,000	\$12,338	100%
Replace pipes & walkway at Baradine Pool	Wed 1/08/12	Fri 28/06/13	\$100,000	\$85,809	85%
Binnaway	Sun 1/07/12	Sun 1/07/12	\$0	\$0	0%
Nil	Mon 2/07/12	Mon 2/07/12	\$0	\$0	0%
Coolah	Sun 1/07/12	Sun 1/07/12	\$2,000	\$0	0%
Replace facia on toilets - McMasters Park	Tue 23/04/13	Wed 1/05/13	\$2,000	\$632	0%
Coonabarabran	Sun 1/07/12	Sun 1/07/12	\$51,202	\$0	0%
Street Tree - risk assessment	Thu 27/06/13	Fri 28/06/13	\$13,666	\$15	0%
Erosion Control - Neilson Park - Castlereagh River	Fri 31/08/12	Fri 31/08/12	\$37,536	\$37,547	100%
Dunedoo	Sun 1/07/12	Sun 1/07/12	\$90,100	\$0	0%
Robertson Oval	Wed 3/04/13	Wed 29/05/13	\$26,000	\$151	0%
Repairs to Amenities - Dunedoo Oval	Fri 1/02/13	Mon 4/03/13	\$57,000	\$21,864	80%
Milling Park Tables & seats	Thu 14/03/13	Fri 26/04/13	\$2,100	\$0	0%
Milling Park irrigation	Thu 21/03/13	Fri 26/04/13	\$5,000	\$329	0%
Mendooran	Mon 2/07/12	Mon 2/07/12	\$15,945	\$0	0%
Mendooran Oval Project	Mon 2/07/12	Mon 2/07/12	\$15,945	\$4,693	50%

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Task Name	Start	Finish	Cost	YTD Cost	% Work Complete
Leadville	Wed 2/01/13	Tue 8/01/13	\$1,160	\$0	0%
Replace broken seats	Wed 2/01/13	Tue 8/01/13	\$1,160	\$1,160	100%
Road Maintenance	Mon 2/07/12	Mon 13/05/13	\$780,583	\$0	85%
Orana Rd (9km)**	Wed 15/08/12	Wed 22/08/12	\$9,180	\$29,201	100%
Narangarie Rd (5km)***	Fri 31/08/12	Wed 5/09/12	\$5,100	\$21,744	100%
Bong Bong Rd (6km)***	Wed 29/08/12	Mon 3/09/12	\$6,120	\$13,278	100%
Queensborough Rd (10km)***	Mon 24/09/12	Fri 28/09/12	\$10,200	\$7,723	100%
Pindari Rd (1km)***	Fri 28/09/12	Fri 28/09/12	\$2,550	\$1,019	100%
MR396 (Maintenance)	Tue 2/10/12	Wed 3/10/12	\$0	\$0	100%
MR618 (Maintenance)	Thu 4/10/12	Fri 5/10/12	\$0	\$0	100%
Flag Rockedgiel Rd (13km)*	Fri 5/10/12	Thu 11/10/12	\$13,260	\$5,806	100%
Abecketts Rd (5km)**	Thu 11/10/12	Mon 15/10/12	\$5,100	\$3,594	100%
Beni Crossing Rd (8km)*	Mon 15/10/12	Fri 2/11/12	\$8,160	\$30,174	100%
Caigan Rd (9km)*	Fri 2/11/12	Thu 8/11/12	\$9,180	\$16,364	100%
Cobborah Rd (15km)*	Thu 8/11/12	Thu 29/11/12	\$15,300	\$35,127	100%
Pinehurst Rd (1.92km)***	Thu 29/11/12	Tue 4/12/12	\$2,040	\$1,249	100%
Mt Hope Rd (17.55km)*	Wed 5/12/12	Tue 18/12/12	\$18,360	\$26,055	100%
Avonside Road (6.2km)	Fri 21/12/12	Thu 10/01/13	\$6,324	\$9,884	100%
Wardens Road (6.7km)	Wed 6/03/13	Tue 12/03/13	\$6,834	\$15,631	0%
Pine Ridge Road (3.2km)	Tue 12/03/13	Thu 14/03/13	\$3,264	\$3,499	0%
Leadville Streets	Thu 14/03/13	Mon 18/03/13	\$0	\$753	0%
Coolah Cycleway	Tue 19/03/13	Wed 20/03/13	\$0	\$0	100%
Oban Rd (2.17km)	Thu 28/03/13	Wed 3/04/13	\$2,213	\$0	0%
Scully Rd (1.06km)	Thu 4/04/13	Thu 4/04/13	\$1,081	\$0	0%
Cainbil Rd (2.84km)	Tue 9/04/13	Thu 11/04/13	\$2,897	\$0	0%
Boltons Creek Rd (7.65km)	Fri 12/04/13	Wed 24/04/13	\$7,803	\$0	0%
Baradine Aerodrome Rd (3.5km)***	Mon 2/07/12	Mon 2/07/12	\$3,570	\$2,337	100%
Baradine Cemetery Rd (0.5km)**	Mon 2/07/12	Mon 2/07/12	\$510	\$1,250	100%
Carmel Ln (6.5km)*	Thu 2/08/12	Tue 14/08/12	\$6,630	\$25,047	100%
Dinby Rd (4km)*	Wed 15/08/12	Thu 23/08/12	\$4,080	\$10,385	100%
Wangmanns Rd (4km)**	Thu 23/08/12	Tue 28/08/12	\$4,080	\$6,152	100%
Newbank Rd (8km)*	Tue 28/08/12	Thu 30/08/12	\$8,160	\$9,910	100%
Masmans Rd (3km)***	Thu 30/08/12	Mon 3/09/12	\$3,060	\$5,317	100%
Eckroyds Rd (2km)***	Tue 4/09/12	Wed 5/09/12	\$2,040	\$7,944	100%
McEvoy's Road (2km)	Mon 7/01/13	Wed 9/01/13	\$2,040	\$8,404	0%
MR55 Shoulders & Reseals	Fri 14/09/12	Thu 25/10/12	\$0	\$0	100%
Mia Mia Road (7.6km)	Fri 8/02/13	Wed 27/02/13	\$7,752	\$0	0%
Napier Lane (21.13km)	Thu 28/02/13	Fri 15/03/13	\$21,553	\$20,819	100%
Wyuna Rd (5km)	Wed 13/03/13	Thu 14/03/13	\$5,100	\$6,047	100%
Napier Lane	Mon 18/03/13	Thu 21/03/13	\$0	\$0	0%
Sansons Lane (3.19km)	Fri 22/03/13	Fri 22/03/13	\$3,253	\$3,554	100%
Mitchell Springs Rd (24.22km)	Fri 22/03/13	Fri 3/05/13	\$24,705	\$0	0%
Mt Nombi Rd (7km)*	Thu 9/08/12	Wed 15/08/12	\$7,140	\$10,183	100%
Wyuna Rd (34km)*	Tue 14/08/12	Fri 31/08/12	\$34,680	\$32,511	100%
Vaughans Rd (1km)***	Fri 5/10/12	Fri 5/10/12	\$1,020	\$517	100%
Glendowda Rd (7km)***	Fri 5/10/12	Tue 9/10/12	\$7,140	\$504	100%
Mt Erin Rd (2.5km)***	Fri 31/08/12	Mon 3/09/12	\$2,550	\$1,856	100%
Mitchell Springs Rd (22km)*	Fri 31/08/12	Wed 19/09/12	\$22,440	\$24,226	100%
Sansons Ln (3km)*	Thu 20/09/12	Tue 25/09/12	\$3,060	\$4,173	100%
River Rd (5km)*	Wed 26/09/12	Tue 2/10/12	\$5,100	\$4,185	100%
Morrisseys Rd (6km)*	Wed 3/10/12	Wed 10/10/12	\$6,120	\$9,172	100%
Yearinan Rd (8km)**	Wed 10/10/12	Mon 15/10/12	\$8,160	\$7,574	100%
Bugaldie Town Streets	Mon 15/10/12	Mon 15/10/12	\$2,040	\$2,692	100%
Yaminbah Rd (14.5km)**	Tue 16/10/12	Mon 29/10/12	\$14,790	\$10,740	100%
Merryula Rd (7.6km)**	Tue 30/10/12	Wed 7/11/12	\$8,160	\$8,244	100%
Borah Creek Rd (12km)**	Thu 8/11/12	Tue 20/11/12	\$12,240	\$754	100%

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Task Name	Start	Finish	Cost	YTD Cost	% Work Complete
Rayak Rd (2.5km)***	Tue 20/11/12	Wed 21/11/12	\$2,550	\$1,930	100%
Guinema Goorianawa Rd (15.4km)*	Wed 21/11/12	Tue 4/12/12	\$16,320	\$24,943	100%
Bugaldie Guinema Rd (12km)*	Tue 4/12/12	Wed 12/12/12	\$12,240	\$4,683	100%
Eleven Mile Guinema Rd (5.34km)**	Wed 12/12/12	Tue 18/12/12	\$6,120	\$4,615	100%
Cumbil Road (2km)	Tue 18/12/12	Tue 18/12/12	\$2,040	\$12,735	100%
Hotchkiss Road (6km)	Wed 19/12/12	Tue 8/01/13	\$6,120	\$2,516	100%
Caledonia Road (10.6km)	Wed 9/01/13	Thu 31/01/13	\$10,812	\$22,246	100%
Barwon Road (2km)	Wed 23/01/13	Wed 23/01/13	\$2,040	\$1,329	100%
Finlays Road (4km)	Wed 30/01/13	Mon 4/02/13	\$4,080	\$7,702	100%
Munns Road (12km)	Tue 12/02/13	Fri 1/03/13	\$12,240	\$22,305	100%
Tabletop Road (4km)	Fri 1/03/13	Tue 5/03/13	\$4,080	\$6,805	100%
Baradine Streets (2km)	Thu 21/03/13	Fri 22/03/13	\$2,040	\$0	0%
Creenaunes Road (8.5km)	Tue 12/03/13	Tue 19/03/13	\$8,670	\$8,462	100%
Iona Rd (2km)***	Thu 20/12/12	Fri 21/12/12	\$2,040	\$64	100%
Cumberdeen Rd (15km)**	Fri 21/12/12	Wed 2/01/13	\$15,300	\$8,306	100%
Indians Lane (2km)	Tue 8/01/13	Tue 5/02/13	\$2,040	\$2,521	100%
Kennedeys Rd (4.2km)***	Tue 5/02/13	Thu 7/02/13	\$4,080	\$0	0%
Cumbil Road (18.2km)	Wed 27/02/13	Thu 21/03/13	\$18,564	\$33,645	100%
Eleven Mile/Guinema Rd (5.34km)	Tue 26/03/13	Tue 2/04/13	\$5,447	\$5,697	100%
Morrisseys Rd (5.36km)	Thu 4/04/13	Tue 9/04/13	\$5,467	\$13,334	100%
Dandry Road (11.3km)	Thu 11/04/13	Thu 18/04/13	\$11,526	\$0	0%
Mancers Ln (13km)**	Wed 4/07/12	Wed 11/07/12	\$13,260	\$14,029	100%
Brooks Rd (30km)*	Wed 18/07/12	Tue 7/08/12	\$30,600	\$33,296	100%
Nalders Rd (2km)***	Wed 5/09/12	Thu 6/09/12	\$2,040	\$2,132	100%
Maranoa Rd (5km)**	Thu 6/09/12	Fri 7/09/12	\$5,100	\$8,266	100%
Box Ridge Rd (30km)*	Tue 4/09/12	Wed 26/09/12	\$30,600	\$42,217	100%
Leaders Rd (19km)**	Thu 27/09/12	Tue 16/10/12	\$19,380	\$17,075	100%
Burma Rd (6km)***	Wed 17/10/12	Tue 30/10/12	\$6,120	\$14,684	100%
Boogadah Rd (4km)***	Wed 31/10/12	Tue 6/11/12	\$4,080	\$7,257	100%
Myall Plains Rd (12km)***	Tue 6/11/12	Fri 23/11/12	\$12,240	\$20,361	100%
Nashs Rd (5km)**	Mon 26/11/12	Tue 27/11/12	\$5,100	\$8,886	100%
Gowang Rd (4km)**	Wed 28/11/12	Thu 29/11/12	\$4,080	\$4,557	100%
TV Rd (7km)**	Fri 30/11/12	Thu 6/12/12	\$7,140	\$12,998	100%
Hickeys Rd (6.5km)**	Fri 7/12/12	Wed 12/12/12	\$6,630	\$10,017	100%
Mia Mia Rd (11.24km)**	Thu 13/12/12	Fri 21/12/12	\$11,465	\$1,803	100%
Bourkes Road (10.32km)	Mon 4/02/13	Tue 19/02/13	\$10,526	\$8,933	100%
Yarragrinn Road (14.1km)	Thu 21/02/13	Tue 12/03/13	\$14,382	\$17,371	100%
Mendooran-Tooraweenah Road (5.2km)	Fri 8/03/13	Wed 13/03/13	\$5,304	\$13,000	100%
Monks Rd (1.2km)	Fri 8/03/13	Tue 12/03/13	\$1,224	\$1,851	100%
Merryula Rd (7.6km)**	Wed 3/04/13	Tue 9/04/13	\$7,752	\$0	0%
Brooks Rd (7km)	Thu 11/04/13	Tue 16/04/13	\$7,140	\$0	0%
Maranoa Rd (5km)**	Tue 9/04/13	Wed 24/04/13	\$5,100	\$0	0%
Uphills Lane (5.2km)	Thu 18/04/13	Tue 23/04/13	\$5,304	\$0	0%
Yuggel Rd (10.86km)	Wed 24/04/13	Wed 1/05/13	\$11,077	\$0	0%
Uliman Rd (4.10km)	Thu 2/05/13	Fri 3/05/13	\$4,182	\$0	0%
Bobella Rd (1.27km)	Tue 7/05/13	Tue 7/05/13	\$1,295	\$0	0%
RFS Fire Breaks	Thu 9/05/13	Mon 13/05/13	\$0	\$0	0%
Patricks Rd (9.33km)	Tue 19/03/13	Tue 26/03/13	\$9,516	\$21,520	100%
RFS Dunedoo Site	Wed 27/03/13	Wed 27/03/13	\$0	\$0	100%
Minemoorang (1.33km)	Tue 2/04/13	Tue 2/04/13	\$1,356	\$7,637	100%
State Forest Rd (11.09km)*	Thu 8/11/12	Wed 21/11/12	\$11,220	\$18,954	100%
Dennykymine Rd	Mon 2/07/12	Mon 2/07/12	\$0	\$2,791	100%
Evans Ln	Mon 2/07/12	Mon 2/07/12	\$0	\$4,382	100%
Doganabuganaram Rd (7.27km)	Tue 19/03/13	Fri 22/03/13	\$7,415	\$0	0%
MR 55 - Shoulder Maintenance	Tue 26/03/13	Wed 3/04/13	\$0	\$0	0%
MR 55 - Heavy Patch..Gundare	Thu 4/04/13	Fri 5/04/13	\$0	\$0	0%

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Item 29 Woodsmoke Reduction Program 2013

Division:	Environmental and Community Services
Management Area:	Environmental
Author:	Town Planner - Emily Doolan
CSP Key Focus Area:	Natural Environment
Priority / Strategy:	NE1.2 Encourage communities within the shire to embrace practices in sustainable living, and support by the provision of education programs.
File Ref:	Function: Environmental Activity: Compliance

Background

The Wood Smoke Reduction Program 2013 is funded by the NSW Government via the EPA. A total of \$1,125,000 over three years has been provided for this program. The program aims to reduce wood smoke emissions through better wood heater operation and by supporting a community shift away from polluting wood heaters to cleaner forms of heating. The EPA called for expressions of interest from councils and groups of councils throughout NSW to participate in the program. Applications were evaluated using criteria that included: the number of heating degree days, the extent of the council's wood smoke problem in the council's area, level of understanding and commitment to implementing the program and value for money.

Based on Council's application, a provisional allocation of \$5,000 has been granted for delivering the enforcement component of the program, including smoky chimney identification, instruction on responsible wood heater operation and issuing of notices.

Issues

It is a requirement that the program is carried out in accordance with the program guidelines and that Council implement measures as follows;

- Undertake evening or early morning smoky chimney surveys each week
- Respond to complaints about smoky chimneys as they arise
- Issue warning notices, letters or phone calls to households that use wood heaters inappropriately, together with an offer of appropriate educational support. The following sequential steps are recommended;
 - a) Card in letterbox noting complaint, or officer's observation of a smoky chimney, and providing information on correct wood heater operation
 - b) Site visit for discussion and demonstration of correct wood heater operation
 - c) Warning letter
- After following the above steps enforce good wood heater use by issuing a prevention notice or smoke abatement notice under the Protection of the Environment Operations (POEO) Act 1997
- Council may adopt and implement its own enforcement policy although the APA recommends a structured, sequential enforcement approach as outlined above.

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Options

Should Council wish to vary the program written approval of the EPA must be given before altering or varying the nature of the program, budget allocations or time frame.

Financial Considerations

Subject to the conditions of the Deed of Grant that Council has entered into, the EPA will pay instalments as follows;

First instalment (30%) EPA	Will be paid by 31 March 2013 but not before the has received a copy of the Deed duly executed by Council
Second instalment (50%)	Will be paid by 12 July 2013 but not before the EPA has received the progress report by May 2013 that complies with the programs conditions
Third instalment (20%) the	Will be paid by 13 September 2013 but not before EPA has received the progress reports for June and July 2013 that comply with the programs conditions.

The grant can only be spent on and for the purposes of the Council's program as outlined by the EPA and in accordance with the program conditions. Council must repay to the EPA any Council program money spent otherwise than in accordance with the conditions.

Summary

Council has received previous representations regarding the adverse health effects caused by poorly operated wood heaters particularly within Coonabarabran and this program is seen as a means of helping to prevent as much wood smoke entering the air within the urban areas.

RECOMMENDATION

That Council accept the funding of \$5,000 under the Wood Smoke Reduction Program 2013 from the NSW Government and authorise the fixing of the Seal of Council to any funding documentation where required.

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Item 30 Life Education Mobile Classroom

Division:	Environmental and Community Services
Management Area:	Family Support Services
Author:	Youth Development Officer - Mike Myers
CSP Key Focus Area:	Community and Culture
Priority / Strategy:	CC2 Issues arising from social isolation in communities across the shire need to be identified and the causes effectively addressed.
File Ref:	Function: Community services
	Activity: Life Education NSW Mobile Classroom Transport Support 2013

Background

Life Education NSW is the largest not for profit community based organization, whose primary goal is the provision of preventative drug, alcohol and healthy living programs to the community, especially children in schools across NSW. These programs are facilitated in a purpose built Mobile Classroom, using a familiar mascot (Healthy Harold) and are targeted at primary school age children. In 2012, whilst the Mobile Classroom was located in Coonabarabran, Healthy Harold also visited the local childcare services, delivering a message for healthy living.

Life Education NSW is a registered charity, independent of both government and religion. In 2010 Life Education NSW worked in 3,200 schools across the state, effectively connecting with approximately 610,000 students. Operating since 1979, in excess of 4 million students have participated in the program over the past 32 years. The program is highly regarded by schools across NSW, and has a strong presence already existing across the Warrumbungle Shire.

Issues

Life Education NSW has been fortunate in the past in obtaining volunteers who transport the Mobile Classroom, (the Life Education truck and fleet card are provided for this purpose) from school to school. Currently Life Education NSW has 41 mobile classrooms within NSW, with a majority now being transported by Councils.

Unfortunately the number of volunteers across the state has reduced dramatically, with volunteers having retired from driving or moved out of the district. The Life Education NSW Mobile Classroom is a fantastic resource, with the value of the drug and alcohol program immeasurable for creating awareness to children in a relevant and engaging manner. The requirement for an HC Semi license limits the options for utilising community volunteers, and a Working with Children Check is required by any personnel involved in assisting with transporting the classroom in and out of school grounds.

Life Education NSW is requesting assistance from Council with the transport of the Mobile Learning Classroom.

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Options

To support the Life Education NSW program across the Warrumbungle Shire, Council could provide a driver to move the classroom within the Warrumbungle Shire when required as per the visiting program (as attached below). This ensures that the program continues to be accessible to all children across the shire, and that the delivery of alcohol and drug awareness to children is a priority for Council

Term 3

During Term 3, a visit has been coordinated for Baradine (Baradine Central School and St Johns Primary School), with the associated transport of the Mobile Classroom having already been organised and secured.

Wednesday 28 August 2013

Pick up: St Joseph's Primary School (Gilgandra)

Drop off: Mendooran Central School (Mendooran)

Monday 2 September 2013

Pick Up: Mendooran Central School (Mendooran)

Drop Off: St Michaels Primary School (Dunedoo)

Wednesday 4 September 2013

Pick Up: St Michaels Primary School (Dunedoo)

Drop Off: Dunedoo Central School (Dunedoo)

Monday 9 September 2013

Pick Up: Dunedoo Central School (Dunedoo)

Drop off: Coolah Central School (Coolah). Due to the school holiday period, the Mobile Classroom will be placed into storage.

Term 4

Wednesday 9 October 2013

Drop off: St Lawrence's Primary School (Coonabarabran)

Monday 14 October 2013

Pick Up: St Lawrence's Primary School (Coonabarabran)

Drop off: Coonabarabran Primary School (Coonabarabran)

Pick up by Dubbo West Rotary Club on Thursday 24 October 2013.

The Mobile Learning Classroom is required to be at each school according to the visit program by 8am for setting up, and can be picked up after 3.30pm on the last day of the school visit.

Financial Considerations

Costs associated with the provision of a driver for transporting the Life Education Truck across the shire. This would include picking up the Mobile Learning Classroom from Gilgandra initially.

At the end of the Term 3, the Mobile Learning Classroom is required to be stored for safety and crime purposes. Access to Council depot for storage of the Mobile Learning Classroom during this period would also be preferable.

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Summary

Warrumbungle Shire children have been lucky to access the Life Education NSW Mobile Classroom. The need for age appropriate preventative health programs, specifically one targeted at alcohol and drug awareness, is invaluable. Continuing the program ensures all children are exposed to the benefits of healthy choices and the dangers of drugs and alcohol.

RECOMMENDATION

Council accept the request from Life Education NSW to provide a driver/s for the purpose of transporting the Life Education NSW Mobile Classroom when required across the Warrumbungle Shire, thus utilising the Life Education Truck to continue providing this quality and invaluable child development resource.

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Item 31 Adoption of Comprehensive LEP and Land Use Strategy

Division:	Environmental and Community Services
Management Area:	Town Planning
Author:	Director Environmental and Community Services - Tony Meppem
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU1.1 Council conducts periodic reviews of its planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy.
File Ref:	Function: Town Planning Activity: Town Planning

Background

The Draft Comprehensive Local Environmental Plan and Land Use Strategy project has been a long running project spanning three different elected councils and has involved many hours of discussions and negotiation between councillors, staff, consultants and the relevant NSW Government Departments.

The Draft Warrumbungle Local Environmental plan (LEP) and Land Use Strategy was placed on public exhibition for 42 days from Friday the 9 November 2012 until 4.00pm on Friday 21 December 2012. During this time 39 submissions were received. As a result of the issues raised, minor amendments are proposed to the Draft LEP, and it is recommended that the plan be forwarded to the NSW Department of Planning and Infrastructure for making.

The exhibition of the Draft LEP involved a comprehensive public communication and awareness program to ensure all ratepayers were made aware of the Draft LEP. These activities included: newspaper advertisements, newspaper articles, radio, community meetings, a copy of all exhibition material on Council's website and front counters and located at convenient locations in the towns of Baradine, Coonabarabran, Binnaway, Mendooran, Dunedoo and Coolah. The community meetings included informal one on one interviews with Council staff in each town on at least two occasions with one session during normal working hours and one evening session. The consultation strategy resulted in Council receiving 39 written submissions.

Council held a special meeting on the 27 of March 2013 to review all 39 submissions. It was decided that it would be necessary to view some properties and as such Councillors were given the opportunity to visit the sites on the 16 of April 2013. At the meeting Council had the option to either accept or reject the recommendations provided.

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Issues

During the course of the March meeting Council resolved itself into committee of the whole to discuss submissions and the recommendations. The resolutions made during this time have not been formally adopted as Council did not resume the Council meeting. Appendix A includes the minutes from the meeting. Appendix B includes the outstanding submissions which still need to be determined. Appendix C includes a summary of location map highlighting the location of the land referred to in the remaining submissions where the submission specifically refers to particular land.

In determining the suitability of land for rural residential development the following constraints need to be considered;

- Land within 400m of a sewage treatment plant
- Land that is located within 1%AEP flood planning level or is land known by Council to be flood prone
- Land that is located within the land capability classes 1,2 or 3
- Land that is located adjacent to an existing forestry operation or land owned by Forests NSW
- Land that is located adjacent to or within 500m of an existing mining or extractive industry operation (or 1000m if blasting is involved)
- Land that is located within an area of high biodiversity conservation value or an area identified by the state government as an environmentally sensitive area, unless there are extenuating circumstances to justify its development
- Land that is located in or within 500m of an existing water supply bore field or an area of high groundwater vulnerability
- Land affected by salinity
- Land that has a slope greater than 15 degrees
- Land that is of high scenic value
- Land that is affected by high bushfire hazard and cannot meet the requirements of 'Planning for Bushfire Protection
- Land that is accessed from a major road unless the access to that road can be limited to a single location
- Land that has direct frontage to a waterway unless multiple private water rights can be avoided
- Rural residential areas within 18km of the Siding Spring Observatory should be limited in order to protect dark night sky.

Options

Council has the option to either accept the recommendations as provided, reject the recommendations and suggest amendments or reject the LEP and Strategy completely.

Financial Considerations

Over a number of previous budgets Council has expended in excess of \$100,000 in developing the documents and has received funding from the NSW Department of Planning of an initial \$30,000 with two more payments of \$30,000 to be received when the two documents are approved by the department and completed. Recent funding for the work of our current consultants has been completely provided by the NSW government through the Department of Planning and Infrastructure.

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Dealing with Applications until the draft LEP is Gazetted

Under section 79(c) of the EP&A Act, in determining a development application, a consent authority (i.e. Council) must take into consideration “the provisions of any draft LEP that is or has been the subject of public consultation”. Therefore, when determining any development application before Council, the provisions of draft Warrumbungle LEP 2012 must also be assessed despite the fact that Coonabarabran LEP 1990 and Coolah LEP 2000 are still the principle planning instruments under which assessments are made.

During the public exhibition phase of a draft LEP and prior to its report back to Council, provisions within the LEP were still potentially subject to a significant amount of change. However, once Council adopts an LEP for submission to the Department of Planning and Infrastructure for gazettal, there is unlikely to be significant change to the provisions of the Plan. As such, the degree of weighting that the draft LEP has in terms of the assessment of development applications is comparatively greater once a draft LEP is submitted to the Department.

The following provides a guide as to how the assessment of development applications should consider the draft Warrumbungle LEP once it is submitted to the Department of Planning and Infrastructure for gazettal. Each development application would continue to be individually assessed on its merits.

If Council receives an application for a use that is currently prohibited under LEP 1990 or LEP 2000 but would be permissible under the draft LEP, Council will be able to provide pre-lodgement advice to the applicant but will not be able to formally accept and determine a development application until the draft LEP is gazetted and in force.

If Council receives an application for a development that is currently permissible under LEP 1990 or LEP 2000 but is not permissible under the draft LEP (such as subdivision in the current 1(c) Zone but prohibited under the proposed RU1 Primary Production Zone), an assessment of the proposal will be made under the current LEP but may potentially be refused on the basis that the development will be out of character with the surrounding area. This assessment would be made on a case by case basis.

Summary

The new LEP and Strategy has been debated and scrutinised many times over the last eight (8) years to the point where the documents will put into effect actions which achieve key outcomes to provide sufficient appropriately zoned land to cater for the future growth of the Shire while at the same time attempting to encourage development in suitable areas to provide safe building sites that will not impede the farming operations the shire rely on nor endanger the operation of Siding Spring Observatory. The new plan introduces distinct zonings in the larger towns within the shire to separate residential and business land and the land use matrix tables have been prepared to be as flexible as possible.

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RECOMMENDATION

1. That Council confirm the minutes from the 27 of March 2013 and adopt the recommendations that were determined during Committee of the Whole, in Appendix A
2. That Council determine the outstanding submissions in Appendix B as per the recommendations provided.
3. The Council adopt the draft Warrumbungle Local Environmental Plan, including changes recommended in this report, for submission to the Department of Planning and Infrastructure under the provisions of the former section 68 of the EP&A Act
4. That Council endorse the Warrumbungle Shire Council Land Use Strategy 2013, for submission to the Department of Planning and Infrastructure as a supporting document to the draft Warrumbungle Local Environmental Plan.
5. That upon adoption, the draft Plan be known as draft Warrumbungle Local Environmental Plan 2013.
6. That a public notice be placed on Council's website and in the relevant local papers informing the community of the adoption of the draft Local Environmental Plan and Land Use Strategy.
7. That Council concur to the approach, detailed in this report, for dealing with development applications that are determined prior to the new Local Environmental Plan taking effect.

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APPENDIX A

MINUTES OF THE SPECIAL MEETING OF THE WARRUMBUNGL SHIRE COUNCIL HELD AT COUNCIL CHAMBERS, COONABARABRAN ON WEDNESDAY, 27 MARCH 2013 COMMENCING AT 10.30AM

PRESENT: Cr Coe (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate Services (Rebecca Ryan) and Director Environmental & Community Services (Tony Meppem).

Councillor Coe welcomed Councillors and attendees to the special LEP meeting.

In attendance: Manager Administration & Customer Service (S Morris) (minutes)

APOLOGIES: Cr Shinton, Cr Schmidt, Angus Stuart, Jan Burgess and Ken Westerman
300/1213 RESOLVED that the apologies of Cr Shinton and Cr Schmidt, Angus Stuart, Jan Burgess and Ken Westerman be accepted.

Capel / Todd
The motion was put and carried

10.35am

Presentations

The following people addressed the meeting in relation to the LEP each speaking for 5 minutes.

Name
Leonie Hutchinson
John Stuart
Melanie Harris
David Sherlock
John Gill
Sally Staniforth
Loretta Pulham
Bill Kelly
Elizabeth Barkley
Jeanne Hughes
Brett Yeo
Frank Nottle
Kingsley Cook
Graham Kelly
Ted Miller
Presentation by Sally Staniforth on behalf of Jan Burgess

12.01pm

301/1213 RESOLVED that Council move into Committee of the whole.

Clancy/ Capel
The motion was put and carried

Introduction of Brad Carmody who presented an overview of the process undertaken leading to the presentation of the draft LEP.

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Consideration of Submissions

Submission 1

Objection to sunset clause for existing holdings

RECOMMENDED that the sunset clause be excluded from the LEP.

Capel/R Sullivan
The motion was put and carried

Submissions 2 and 25

Objection to proposed zoning of Caigen Street Dunedoo as industrial

RECOMMENDED that the zoning for the lots fronting Caigen Street (other than existing corner business) change to residential to reflect the existing residential use of the land and the DA approved for two lot residential subdivision of this land in DA 62/0910. **FURTHER** that the rear lots bounded by the Golden Highway that are undeveloped are to remain industrial zoned.

C Sullivan/Capel
The motion was put and carried

Submission 3

Support of Use of E1 zone – Office of Environment and Heritage

RECOMMENDED that mapping be updated to reflect current NPWS estate and note Baradine and Mendooran flood mapping determined from flood studies while other mapping determined by SES information gathered from historical accounts **FURTHER** that no changes were proposed in relation to other concerns raised by the Office of Environment and Heritage.

Clancy/Capel
The motion was put and carried

Submission 4

Request for Lot 90 DP750774 to be zoned R5

RECOMMENDED that this submission be set aside for further consideration following inspection.

C Sullivan/R Sullivan
The motion was put and carried

Submission 5

Request for Lots 170-171 DP750774 to be included as residential land to provide dwelling entitlement

RECOMMENDED that no change be made as the proposal would create an isolated dwelling entitlement with no public benefit.

R Sullivan/C Sullivan
The motion was put and carried

12.48pm

Councillor Todd left the meeting.

Submission 6

Submission seeking amendment to the draft WLEP to ensure that dwelling permissibility is retained for Lot 4 DP616353, Lot 15 DP736980 and Lots 5, 6, 24, 40, 41 and 46 DP753399 and removing subdivision potential by dramatically increasing the MLS provisions

RECOMMENDED that change to use most recent Clause 4.2A regarding dwelling entitlements so as to retain existing dwelling entitlements, **FURTHER** that in relation to removing subdivision

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potential by dramatically increasing the MLS provisions, that no action is proposed as the aim of the removal of subdivision potential in this area is to restrict the increase of dwelling entitlements in these dangerous bushfire zones.

Capel/Andrews
The motion was put and carried

RECOMMENDED that Submissions 17, 18, 19, 20 and 21 be brought forward for consideration at this time.

C Sullivan/Andrews
The motion was put and carried

Submissions 17, 18, 19, 20 and 21
Objection to the rezoning of Swanston Park

RECOMMENDED that the zoning of Swanston Park be changed to RE 1 Public Recreation Zone.
Capel/Andrews
The motion was put and carried

RECOMMENDED that Council resume consideration of the matters as itemised in the agenda.
Capel/C Sullivan
The motion was put and carried

Submission 7
Mendooran – inaccurate flood information

RECOMMENDED that there be no change to the proposed LEP as flood affected area is in accordance with the Flood Study commissioned by the Coolah Shire Council and provided by the Department of Water Resources in June 1987.

Clancy/Andrews
The motion was put and carried

Submission 8
Heritage Conservation

RECOMMENDED that no change be made as WLUS identifies proposed boundaries of Heritage Conservation Area.

Capel/C Sullivan
The motion was put and carried

Submission 9, 10, 11, 12 and 13
Dunedoo Rural Residential land

RECOMMENDED that these submissions be set aside for further consideration following inspection.

Coe/C Sullivan
The motion was put and carried

1.20pm
302/1213 RESOLVED that standing orders be suspended to break for lunch.

Capel/R Sullivan
The motion was carried

1.52pm
303/1213 RESOLVED that standing orders be resumed.

Capel / R Sullivan
The motion was carried

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RECOMMENDED that Submissions 37, 38 and 39, 29, 24 and 30 be brought forward for consideration at this time.

C Sullivan/Capel
The motion was put and carried

Submission 37

Rural Residential backzoning to retain R5 Zoning

RECOMMENDED that Council support the change back to R5 Lot Residential as the land has been subdivided and cannot be further subdivided as the minimum lot sizes will be below the new R5 zoned land minimum lot size of 2 Ha.

Capel/Clancy
The motion was carried

Submission 38

Object to some portions of proposed rural residential

RECOMMENDED that minor change be made to incorporate part of the additional area identified by owner to include that area of previously cleared poor agricultural viability as detailed on the map provided with this report and remove proposed R5 Zone from the lower land on the property identified by the owner as unsuitable for R5 zone and convert back to RU 1 zone.

Capel/Clancy
The motion was carried

Submissions 39 and 29

Minimum lot size in proposed rural zone and proximity of R5 zone to farm and proposed back zoning of rural residential land in Coona

RECOMMENDED that in relation to submission 39 Council agree to change the proposed zoning of the properties adjoining Mr Cook's property on Three Hills Rd from the proposed R5 zone to RU1 zone and that the proposed R5 zone land be applied to the land outlined in submission 29 due to less risk of bushfire attack and proximity to other R5 lands.

R Sullivan/Clancy
The motion was carried

Submission 24

Protection of property owners

RECOMMENDED that no change be made as the existing RU1 zone objectives address the encouragement of sustainable primary industry. **FURTHER** the protection of property rights is considered to be outside the remit of the LEP provisions of the Environmental Planning and Assessment Act 1979.

R Sullivan/Capel
The motion was carried

Submission 30

Proposed back zoning of 62 Dandry Road, Coona

RECOMMENDED that this submission be set aside for further consideration following inspection.

Clancy/ R Sullivan
The motion was carried

RECOMMENDED that Council resume consideration of the matters as itemised in the agenda.

Capel/R Sullivan
The motion was carried

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Submission 14

Transport Roads & Maritime Services - Large development proposed in northern and eastern Coonabarabran could impact on State road network

RECOMMENDED that the rezoned areas referred to are existing 1c zoned land and no traffic study is considered necessary. **FURTHER** that no changes were proposed in relation to other concerns raised by the Transport Roads & Maritime Services.

Capel/Andrews
The motion was put and carried

Submission 15

Fisheries NSW - Fish Habitat

RECOMMENDED that no change proposed and the comments are noted.

Andrews/Capel
The motion was put and carried

Submission 16

Zoning of 65 Dalgarno Street Coonabarabran

RECOMMENDED that this submission be set aside for further consideration following inspection.

Clancy/Capel
The motion was carried

Submission 22

NSW RFS - Council should ensure that land being rezoned will be able to achieve the requirements of 79BA and that PBP 2006 & AS 3959 be considered and implemented for future development

RECOMMENDED that no change proposed - LUS has considered bushfire mapping in constraint analysis of areas considered for rezoning. **FURTHER** that the comments be noted regarding PBP 2006 & AS 3959.

Capel/C Sullivan
The motion was put and carried

Submission 23

Talbragar Broadcasters Incorporated - Rural Residential zoning Dunedoo

RECOMMENDED that proposed zoning does not alter legal access entitlements. Reservoir continues to enjoy battle axe handle off Rhodes Street. If private land is currently used, such an arrangement needs legally enforceable provision such as easement to guarantee continuance.

C Sullivan/R Sullivan
The motion was put and carried

Submission 26

Coolah rural residential land

RECOMMENDED that the proposed 500ha and 600ha MLS in RU1 zone reflects existing MLS. Any change would require a rural lands study to justify. **FURTHER** that the land proposed as R5 zone adjoining the golf course be altered as recommended for submission 38 from Mr Gill.

Capel/C Sullivan
The motion was put and carried

Submission 27

DPI - Existing Holdings
Submission noted

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Submission 28

Forests NSW - Forestry

RECOMMENDED that SMEC to review mapping - will use most recent version supplied by OEH and **FURTHER** that proposed to change to reflect comment that to avoid ambiguity and unintended restriction of forest operations on Crown - Timber lands, 'Forestry' should be listed as: Permitted with consent for RU1 and permitted with consent for zones RE1 and RE2.

R Sullivan/Capel

The motion was put and carried

Submissions 31, 32 and 33

RECOMMENDED that Submissions 31, 32 and 33 be set aside for further consideration following inspection.

Clancy/C Sullivan

The motion was carried

Submission 34

Rural Residential land Coolah

RECOMMENDED that no change is proposed as new areas of rural residential land are identified in close proximity to services in urban areas. NSW Department of Planning and Infrastructure are not supportive of isolated large lot residential areas

Clancy/Andrews

The motion was put and carried

Submission 35

Back zoning of rural residential land around Coonabarabran

RECOMMENDED that no changes are proposed in relation to concerns raised within this submission as the existing 1(b) zone (40Ha minimum) is not supported and single dwelling entitlement is maintained.

Andrews/Capel

The motion was put and carried

Submission 36

Rural RU1 zoning

RECOMMENDED that no change proposed as reasons for back zoning based upon constraint mapping and oversupply of rural residential land.

Clancy/R Sullivan

The motion was put and carried

304/1213 RESOLVED that Council move out of Committee of the whole and into open council meeting.

Clancy/ Capel

The motion was put and carried

There being no further business the meeting closed at 2.55pm.

.....
CHAIRMAN

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APPENDIX B

Draft Warrumbungle Shire Council LEP Submissions					
Submission Number	Submitter Details	Submission Matter	Supportive of Draft LEP	Concerned with Draft LEP	Recommendation
4	Brett Yeo	Not enough Rural Residential Land		Lot 90 DP 750774 Should be zoned R5 as it joins the existing town boundary, has major arterial electricity access and attractive, sloping, non-flood prone aspect	No change proposed - The site is transversed by an electricity transmission line and is bounded by the railway line and the golden highway which would prevent multiple access from the highway. More suitable land for large lot residential purposes identified to south west of Dunedoo.
9	Angus Stuart	Dunedoo Rural Residential land		There is a market for 120 acres of the like sized lots- know from experience as a real estate agent. The property 'Sugarloaf' would be suitable.	No change proposed - Existing lots of this size can be found in the vicinity of Dunedoo as existing holdings and no further fragmentation of rural land is supported.
10	Jann Stuart	Dunedoo Rural Residential land		There is a need for 100-200 acre lots which would alleviate water and sewer issues within Dunedoo. The current rural minimum lot size is preventing growth of Dunedoo	No change proposed - Existing lots of this size can be found in the vicinity of Dunedoo and no further fragmentation of rural land is supported.
11	Robyn Rhodes	Dunedoo Rural Residential land	Availability of subdivisions around Dunedoo will be beneficial	Limitation on acreage size blocks are far too large and out of reach for buyers	Alternative smaller lots are available within village zoned area
12	Hayden Rhodes	Dunedoo Rural Residential land		More rural residential land needed, good location would be 'Sugarloaf'	No change proposed - The proposed R5 area in Dunedoo is the largest new R5 land zoning by size in the Draft LEP. The rezoned area is considered to be a reasonable response to the expected demand, and further supply risks a situation of oversupply that has the effect of making land development less viable. A review of the supply and demand for R5 land could be performed after say 5 years when the uptake of this type of land is better understood

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Submission Number	Submitter Details	Submission Matter	Supportive of Draft LEP	Concerned with Draft LEP	Recommendation
13	John Stuart	Dunedoo Rural Residential land		Not enough lifestyle lots created in Dunedoo	The proposed R5 area in Dunedoo is the largest new R5 land zoning by size in the Draft LEP. The rezoned area is considered to be a reasonable response to the expected demand, and further supply risks a situation of oversupply that has the effect of making land development less viable. A review of the supply and demand for R5 land could be performed after say 5 years when the uptake of this type of land is better understood
16	Nicholas Forest	Zoning of 65 Dalgarno		Proposed zoning will prevent the mixed use that is currently permissible. The rear of the lot is located next to the fuel depot and is not suitable for residential. The front of the lot is suited to residential. Dual purpose zoning needed	Change proposed- current zoning 2 (v) village and proposed new zone to be B2 Local Centre to reflect the use of the land immediately adjoining and proximity to business area.
30	Lynette Russell	Proposed back zoning of 62 Dandry Road, Coona		the block was purchased with the intention of subdividing	No change proposed - Area has been back zoned due in large part to the bushfire hazard and allowing further placement of people in the area would not be appropriate.
				subdivision needed to separate dwellings and afford changes needed in later years	
31	W & E Kelly	Proposed back zoning of Coona		Land is suited for lifestyle purposes, not good agricultural land (Lot 351 and 182)	No change proposed - existing lots less than 500ha will retain existing dwelling entitlement but not subdivision potential. Reasons for back zoning based upon constraint mapping and oversupply of rural residential land.
				Recommend that rural residential remain as it is south of the railway line to 'Willarene', then West and South of the River Road to Stinsons eastern boundary then across Trunk Rd 129 (Purlewaugh Rd to include portions 1 & 2 of Claremont	
				All of the land is less than the 500 hectare minimum	

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Submission Number	Submitter Details	Submission Matter	Supportive of Draft LEP	Concerned with Draft LEP	Recommendation
32	Elizabeth Barkley	Proposed back zoning of Coona		to use the present eastern boundary, south of Castlereagh River up to the eastern boundary of 'Claremont' maintains continuity of zoning and is more logical proposal given the current portion sizes	No change proposed - existing lots less than 500ha will retain existing dwelling entitlement but not subdivision potential. Reasons for back zoning based upon constraint mapping and oversupply of rural residential land.
				Portion numbers 1, 2 & 503 are within the stated area and are smaller than the proposed 500 hectares zoning which makes no sense to change, compliance difficult and is also against the principle of freehold title	
				low agricultural value	
				should change be inevitable perhaps council could consider a compromise portion size of 15-20 ha	No change proposed - existing lots less than 500ha will retain existing dwelling entitlement but not subdivision potential. Reasons for back zoning based upon constraint mapping and oversupply of rural residential land. Existing lots of 15-20ha will remain with dwelling entitlement, only potential for new lots being removed

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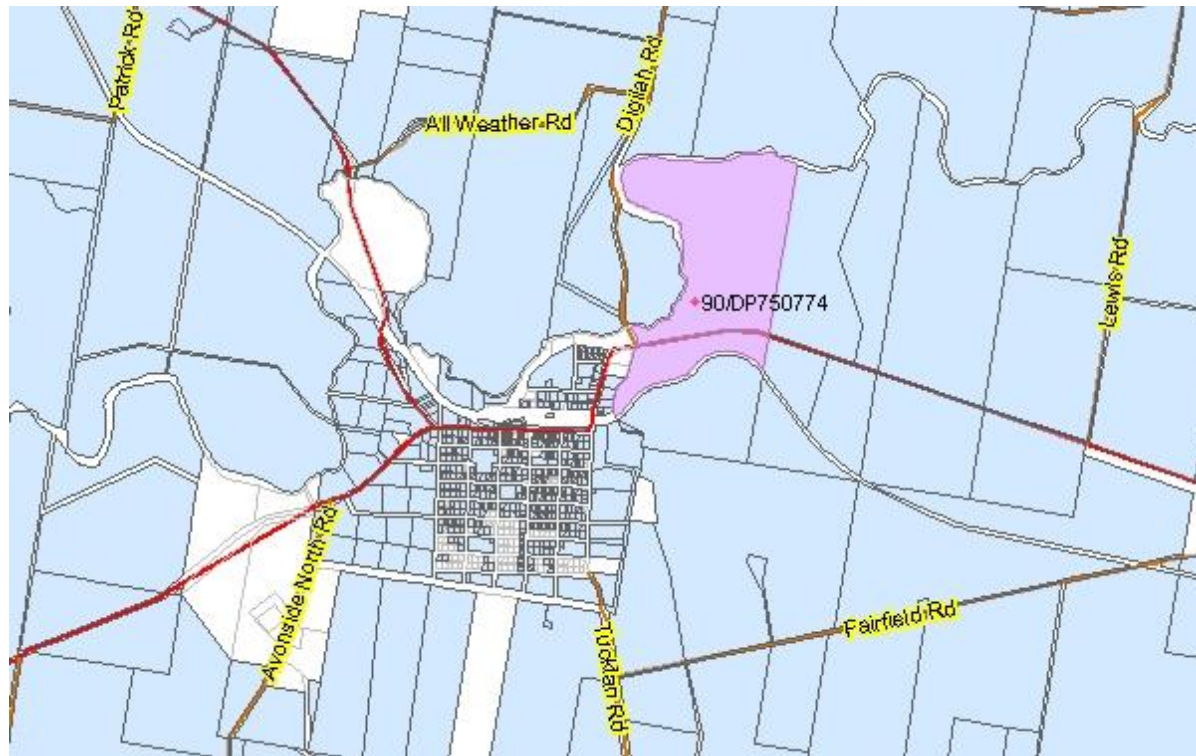
Submission Number	Submitter Details	Submission Matter	Supportive of Draft LEP	Concerned with Draft LEP	Recommendation
33	Graham Kelly	Proposed back zoning		to use the present eastern boundary, south of Castlereagh River up to the eastern boundary of 'Claremont' maintains continuity of zoning and is more logical proposal given the current portion sizes	No change proposed- existing lots less than 500 ha will retain existing dwelling entitlement but not subdivision potential. Reasons for back zoning based upon constraint mapping and oversupply of rural residential land. Existing lots of 15-20ha will remain with dwelling entitlement, only potential for new lots being removed
				Portion numbers 1, 2 & 503 are within the stated area and are smaller than the proposed 500 hectares zoning which makes no sense to change, compliance difficult and is also against the principle of freehold title	
				low agricultural value	
				should change be inevitable perhaps council could consider a compromise portion size of 15-20 ha	
36	Mary Nottle	Rural RU1 zoning		Minimum lot size is far too large for the proposed zone. Land is not suitable for farming. Lots are already less than the minimum lot size proposed. People appreciate the option to subdivide.	No change proposed - Reasons for back zoning based upon constraint mapping and oversupply of rural residential land.

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APPENDIX C

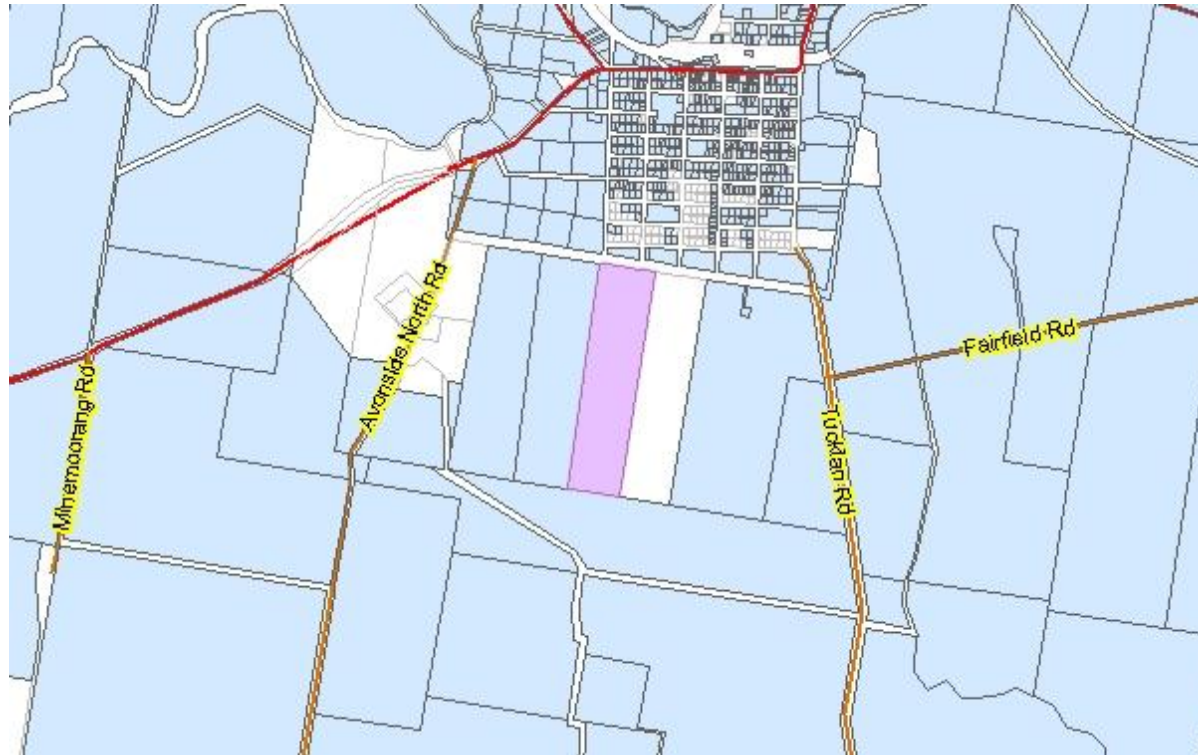
Submission 4: Brett Yeo, Dunedoo



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Submission 9 & 12: Angus Stuart & Hayden Rhodes - 'Sugarloaf' Dunedoo



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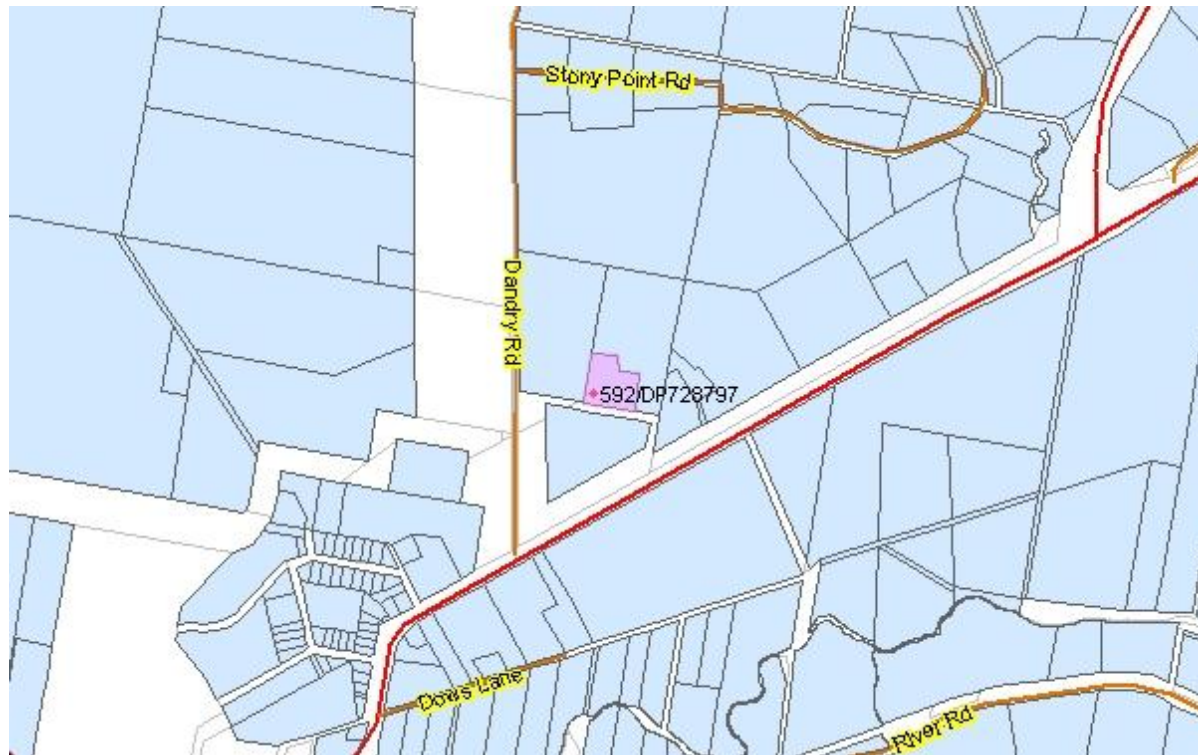
Submission 16: Nicholas Forest - 65 Dalgarno Street, Coonabarabran



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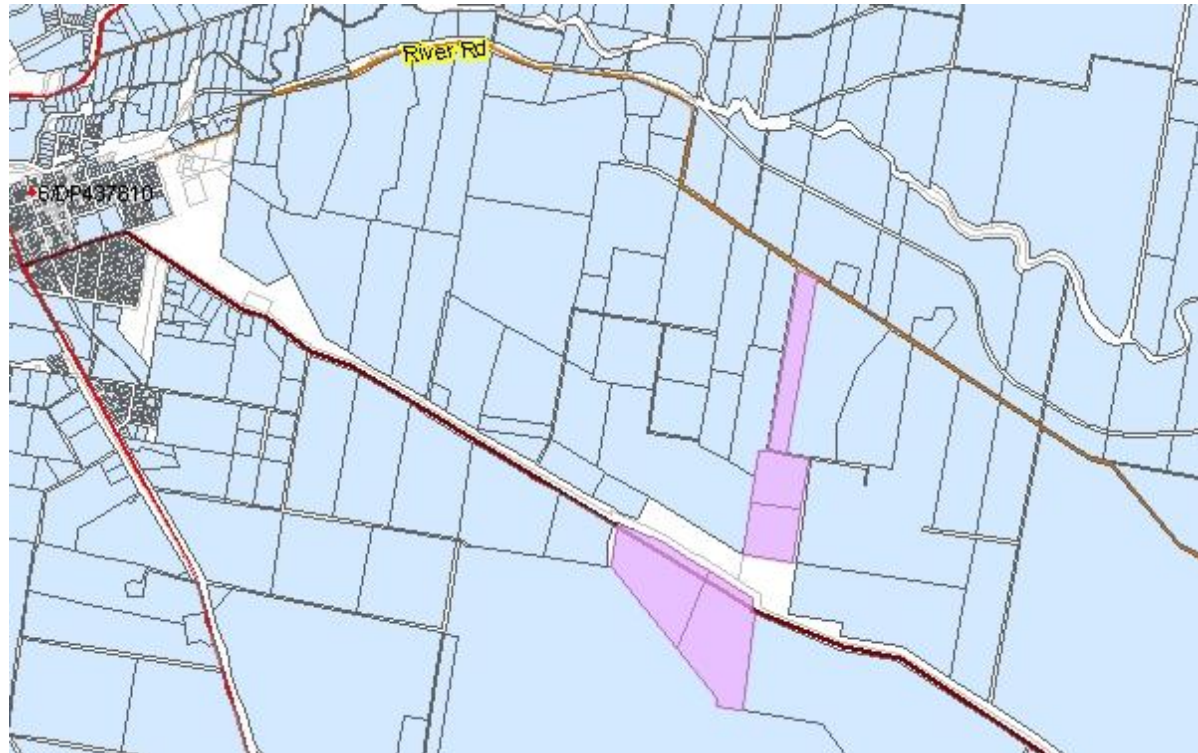
Submission 30: Lynette Russell - Dandry Road, Coonabarabran



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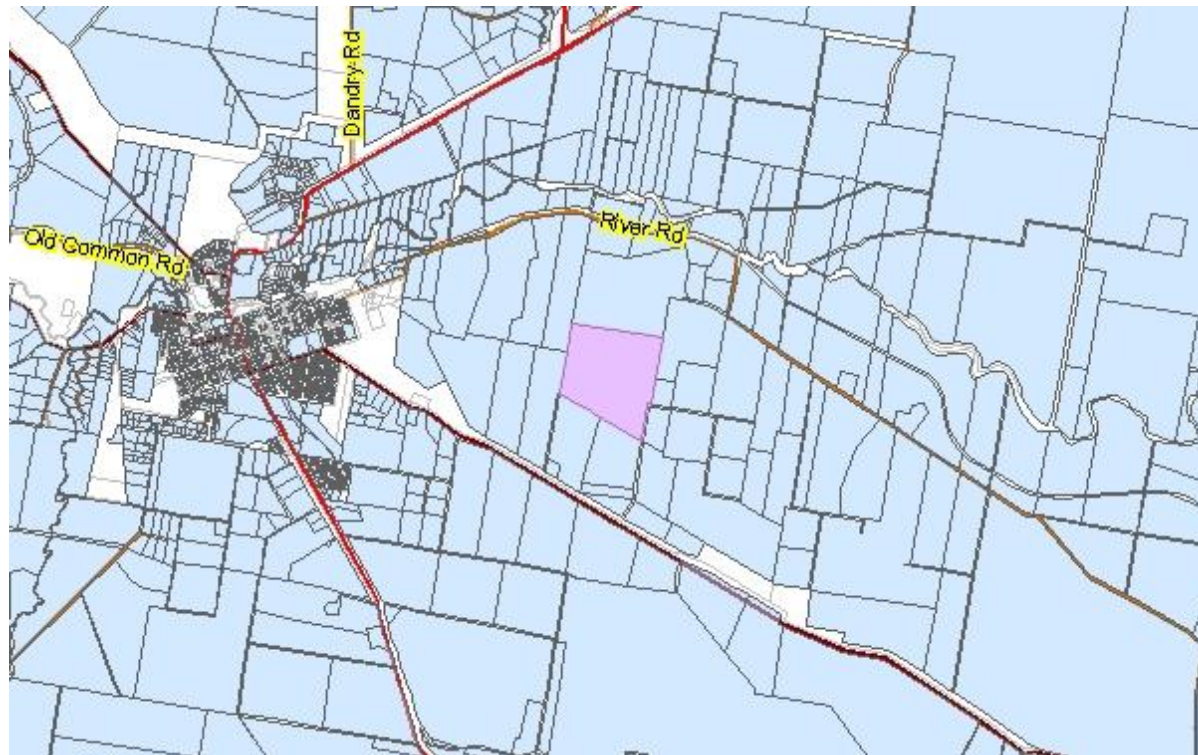
Submission 31-33: Kelly - Proposed boundary for rural residential



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Submission 36: Nottle- Rural residential land



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Item 32 Development Applications

Division: Environmental and Community Services

Management Area: Regulatory Services

Author: Environmental & Community Services Administration Officer – Trudy Draper

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU4 the attractiveness appearance and amenity of our towns and villages need to be improved

File Ref: **Function:** Development and Building Control **Activity:** Development Applications

Approved – March 2013

Complying Development (set criteria) Development Application (Specialised Conditions)	Date Approved	APPLICANT'S NAME	LOCATION	Town	Type of Development
DA 17/1213	06/03/2013	Betty Olsen	Baradine Showground	Baradine	Erection of Disabled toilet facilities
DA 56/1213	11/03/2013	Nicole Ball	70 Binnia Street	Coolah	Change of use – new business
DA 61/1213	01/03/2013	Joel Fredericks	"Sierra Downs" Wardens Road	Leadville	Installation of NBN Wireless tower
DA 62/1213	25/03/2013	Coonabarabran Toyota	24 Charles Street	Coonabarabran	Alterations & additions to existing building
CD 65/1213	25/03/2013	Sharmaine Kennedy	117 Eagleview Road	Coonabarabran	Erection of a Garage
CD 66/1213	19/03/2013	Glen Mills	4 Namoi Street	Coonabarabran	Erection of a Shed

RECOMMENDATION

That Council note the Applications Approved, during March 2013, under Delegated Authority.